

1  
2  
3  
4  
5  
6  
7  
8  
9  
10  
11  
12  
13  
14  
15  
16  
17  
18  
19  
20  
21  
22  
23  
24  
25  
26  
27  
28  
29  
30  
31  
32  
33  
34  
35  
36  
37  
38  
39  
40  
41  
42  
43  
44  
45  
46  
47  
48  
49  
50  
51  
52

**WAYZATA CITY COUNCIL**  
**WORKSHOP MEETING MINUTES**  
**April 18, 2023**

**5:30 p.m. Review of Memorandum of Understanding with the Wayzata Conservancy for Panoway Boardwalk and Docks Maintenance and Operations Reimbursement**

Mayor Mouton called the meeting to order at 5:30 p.m. Council Members present in-person in the community room at City Hall offices: MacDonald, Iverson, Plechash, and Parkhill. Also present: City Manager Jeff Dahl and Community Development Director Emily Goellner.

City Manager introduced the item stating the Conservancy and the City worked together to draft a detailed funding plan for future phases of Panoway on Wayzata Bay several years ago, maintenance and operations of the Boardwalk, Eco-park, and the Depot Park, for the first 10 years, was intended to be funded by sources outside of the general fund levy. The primary funding source is planned to be philanthropic funds received through the Wayzata Conservancy.

As construction of Phase 2a Boardwalk and Docks commences and a grand opening date gets nearer (early 2024), the City and the Conservancy should now move forward with two actions:

- Update projected maintenance and operations costs based on inflation and updated project scope; and
- Consider approval of a memorandum of understanding for reimbursement of operations costs.

Mr. Dahl went over the draft MOU which has the updated maintenance and operations plan from ETM Associates. The intent of the MOU is to clarify when payments will be made and for how much. This topic was discussed at the recent Panoway Partnership Meeting with consensus to allow installment payments over the course of the next 3 years.

The Council discussed the draft and questioned what the overall installment numbers and what they were based off of. Mr. Dahl indicated that they were based off of the most recent Maintenance and Operations Plan by ETM. The Council asked to add language indicating if that operations estimates were off, that the expected reimbursement amounts be updated.

Mr. Dahl indicated that he would make updates and have the draft for consideration at the May 2<sup>nd</sup> Council Meeting.

**5:50 p.m. Discussion of Updates to Panoway Naming and Dedication Signage Standards & Draft Proposal/Pledge Agreement for Donation from Carisch Family**

Ms. Goellner, the Conservancy, and HGA discussed additional updates and significant reductions made to the Panoway Signage Standards for Naming and Dedication, which the Council showed support for. The Council provided suggestions for additional refinements to some signage that still had significant visual impact. The Council agreed that there was not an opportunity to rename the entire Panoway project; rather, a person's name could be located underneath the proposed sign for Panoway Park (Tier 1 opportunity). This was also the suggested norm for other signage in that names of donors would be located under the name of the project element/area of the project. In addition, the Council noted that less wording on the signage was preferred. The majority of Council was interested in the first option for names on the boardwalk rail. They thought the continuous line of names had a stronger sense of community and more design continuity. They suggested that the donation amount be increased from \$500 to \$1,000 to improve the cost ratio.

, which were summarized in the presentation by HGA.

1  
2  
3  
4  
5  
6  
7  
8  
9  
10  
11  
12  
13  
14  
15  
16  
17  
18  
19  
20  
21  
22  
23  
24  
25  
26  
27

Three Additional Recommendations:

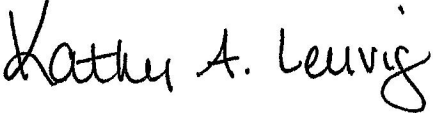
- The East Lawn and West Lawn options were kept and HGA feels that the remaining items are spaced appropriately to avoid visual clutter. If the Council recommends these options be removed as well, there would no longer be any Tier 3 options available in Panoway Phases 1 and 2. The donation options would jump from \$50K to \$250 with nothing in between.
- HGA and the Conservancy are recommending a shift in the break between Tiers 4 and 5. There are no changes to the amounts or sign designs, but breaking the tiers at \$25,000 instead of \$50,000 more evenly divides the remaining opportunities between the two tiers and creates a clearer change in sign type.
- Options for specific wording on the signage are shown in the attached materials and can be discussed at the workshop

Upon receiving additional feedback from the Council, the Conservancy and HGA are prepared to make additional refinements and present the signage standards at the next Council meeting on May 2.

The Conservancy presented a draft proposal and Pledge Agreement for a \$500,000 donation to the Conservancy from the Carisch family through the Minneapolis Foundation. It includes a request to name the boardwalk as the “Lakewalk” and include signage as shown in the updated signage standards. The Council was comfortable with the draft proposal and Pledge Agreement and the Conservancy noted that they are prepared to present this donation at the next Council meeting on May 2.

The workshop meeting was adjourned at 6:30 p.m.

Respectfully submitted,



Kathy Leervig, City Clerk