

WAYZATA PARKS AND TRAILS BOARD

Meeting Agenda

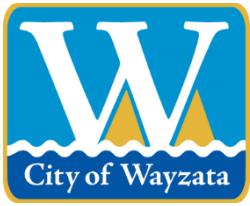
Wayzata City Hall Community Room, 600 Rice Street

Wednesday, July 19, 2023

6:30 PM

1. **Call to Order and Roll Call**
2. **Approval of Agenda**
3. **Approval of Minutes**
 - a. June 21, 2023 Parks and Trails Board Meeting Minutes
4. **Public Comments**
5. **Old Business**
6. **New Business**
 - a. Discuss Updates to the 2023-3032 CIP
 - b. Klapprich Park Design Development Discussion and Open House Recap
7. **Other Business**
 - a. Communications Recap
 - b. Staff Updates
8. **Adjourn**
 - a. Next Meeting - July 19

Members of the Parks & Trails Board and some staff may gather at 6Smith immediately after the meeting or a purely social event. All members of the public are welcome.



City of Wayzata Parks and Trail Board Agenda Report

MEETING DATE: July 19, 2023	AGENDA ITEM: 3.a
TITLE: June 21, 2023 Parks and Trails Board Meeting Minutes	
PROPOSED MOTION: Approve the June 21, 2023 Parks and Trails Board Meeting Minutes	
PREPARED BY: Nick Kieser, Parks Planner	
REVIEWED BY: Mike Kelly, City Engineer/Director of Public Works	

ACTION REQUESTED:

To Approve the June 21, 2023 Parks and Trails Board Meeting Minutes

FINANCIAL OR BUDGET CONSIDERATION:

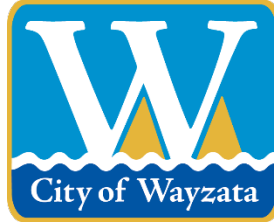
N/A

BACKGROUND:

N/A

ATTACHMENTS:

1. Draft June 21 P&T Board Minutes



Parks and Trails Board Meeting Minutes

Wednesday, June 21, 2023

Attendees: Chair Tory Schalkle, Bianca Jensen, Jon Erickson, Graciela Gonzalez, and Council Member Molly McDonald

Staff: Parks Planner, Nick Kieser

Consultants: Robert Slipka from WSB and Tim McIlwain from HCM Architects

1. **Klapprich Park Tour:** Members of the Board toured Klapprich Park with the consultants to discuss the proposed improvements.
2. **Call to Order and Roll Call:** Meeting was called to order at 6:45 PM at the Wayzata Hennepin County Library.
3. **Approval of Agenda:** A motion to approve the agenda as shown was made by Chair Schalkle, seconded by Gonzales. Approved 4-0.
4. **Approval of Minutes:** A motion to approve the minutes as shown was made by Chair Schalkle, seconded by Gonzales. Approved 4-0.
5. **Public Comments:** No public comments.
6. **Old Business.**
 - a. **Klapprich Park Design Development Discussion** – WSB presented two Klapprich Park concept plan designs. The Board agreed they would like to present two concept plans to the community to gather high-level feedback then Board could further refine based on their feedback.

The Board altered the original concept designs to the following:

Concept 2: Gravel trail, stairway, and sidewalk were added.

Concept 1: Stairs up to Bell Courts, keep and show the playground pad where the current playground is, the gravel trail and sidewalk were removed, U11 soccer lines were removed from field, and baseball backstop was moved to northeast corner.

These updated renderings will be presented at the July 11 Klapprich open house, with the main points to understand (1) which overall design is most liked and (2) which elements (e.g., gravel trail, ball field, sidewalk) are most and least liked.

- b. Miscellaneous Budget Update** – Parks Planner Nick Kieser noted that the Parks and Trails CIP will continue to be discussed by the Council in the fall. Deputy City Manager Yager will present the proposed CIP to the Board at the July Parks & Trails Board meeting to ensure alignment on what projects should be prioritized near-term vs. long-term. Parks Planner Nick Kieser said no notable changes are anticipated, and Board's 2024-2025 priorities of Bell Court + Middle School tennis court repairs and Klapprich playground remain prioritized.

7. New Business.

- a. Spring Splash Update/JJ Hill Days Booth** – Board Member Jensen shared that some people stopped by the Spring Splash booth and the event overall was a success.

The Board had a lengthy discussion of whether reserving a James J. Hill booth was worth it. Board Member Erickson and Council Member MacDonald both acknowledged that most JJ Hill visitors live outside of Wayzata, which makes feedback difficult and skews our outreach intent. Chair Schalkle asked if there was any feedback the Board would like to gather that this event would be helpful for - the Board acknowledged Klapprich is the primary topic but there are already better, more Wayzata-focused venues for gathering that feedback.

The Board mentioned that in the past, the primary value appears to be distributing maps/brochures, and likely is not worth the money just to distribute those. After discussion, Board unanimously agreed that a booth at JJ Hill Days would not be worth the cost but that smaller community venues could still be worth it and they would give brochures for handout at another city tent (e.g., Heritage Preservation Board).

8. Other Business.

- c. Communications Recap** – Staff has continued to advertise the Klapprich Park open house on July 11. Promotion of Sunday Music in the Park has started with the following media outlets:

- Facebook event has been created
- Put in the Wayzata Weekly
- Put in the July and August Wayzata Portal
- Social media posts
- Place poster in the Panoway bathroom location
- Place posters in the kiosks by Lake Street and the Hotel Landing
- Potential additional posters in sandwich boards could be placed in additional locations

The Board also reviewed the draft poster for the concerts and had no additional edits/changes to the poster.

- d. Staff updates** –

- The Council has approved the Middle School tennis courts to go out for quotes. The quotes have a deadline of June 29.

- Staff and Chair Schalkle met to discuss the playground equipment funding issue. The next steps are to send the vendor communication noting the understanding of the Board and City that all the playground equipment has been paid for.

9. Adjourn. The meeting was adjourned at 8:20 PM. The next Parks and Trails Board meeting is on July 19.



City of Wayzata Parks and Trail Board Agenda Report

MEETING DATE: July 19, 2023	AGENDA ITEM: 6.a
TITLE: Discuss Updates to the 2023-3032 CIP	
PROPOSED MOTION: N/A	
PREPARED BY: Aurora Yager, Deputy City Manager	
REVIEWED BY: Mike Kelly, City Engineer/Director of Public Works, Nick Kieser, Parks Planner	

ACTION REQUESTED:

N/A

FINANCIAL OR BUDGET CONSIDERATION:

N/A

BACKGROUND:

Each year the Council and the Parks and Trails Board review the 10-year Capital Improvement Plan (CIP) to discuss any changes to the assumptions, discuss priorities, and make updates. Staff prepared updates to the CIP based on Board input and other necessary changes which were reviewed by the City Council at its June 6, 2023 Workshop. A high-level summary of those changes is included in the memo below. Deputy City Manager Yager will be present at the meeting to provide an update and explanation of the changes and facilitate a discussion with the Board regarding additional updates to make the plan in advance of the 2024 budget.

ATTACHMENTS:

1. Parks & Trails Board CIP Update Memo
2. 2023-2032 Parks CIP Updated 6.6.2023

Summary of CIP Changes Since June 6, 2023 Council Workshop

Transfers and Revenue Assumptions:

- \$138,965 of restricted Fee-in-lieu-of Planting revenues were transferred to a dedicated Tree and Plantings Fund.
- Removed assumption of receiving \$50,000 per year in Park Dedication Fees due to lack of anticipated projects.

Project Removals:

Project	Reason	Cost
Bid Woods Natural Surface Trail	Can be done with existing wood chips at public works. Not a priority of the Board.	\$3,000
Misc. Improvements (Beach/Shaver/Klapprich/Bell/Little Beach/Margaret)	Not a clear list of what these misc. improvements would be. Small items can be purchased with operational budget.	\$42,400

Project Delays:

Project	Planned	Delayed To	Reason
Locust Hills Park-Identify Future Needs	2023	2028	Not a priority of the Board or Council
City Hall Addition of gate and path	2023	2032	Not a priority of the Board or Council
Wayfinding Signage Study	2023	2028	Not a priority of the Board or Council
Wayfinding Signage Installation	2024	2029 - moved to Facilities CIP	Not a priority of the Board or Council
Wayfinding Signage – Park Signage	2024	2029	Not a priority. Aligns with other wayfinding signage project timelines.

Planning for 2024

Due to a projected deficit in the Parks and Trails fund in 2024, additional project delays are needed.

Staff recommend delaying Klapprich Park to at least 2025 for several reasons:

1. Design is still being finalized and project costs will need to be updated once that is completed.
2. Klapprich Park was included in the City's next state bonding request. If awarded, that could fully or significantly fund the project.
3. Klapprich Park was identified as a project that could be paid for with sales tax revenues. While not authorized by the Legislature in the last session, large park projects like this are a good fit for sales tax requests.

Staff are unsure of the need for or priority regarding the project Big Woods Addition of park sign + donor recognition stones. Does the Board see this as a need/priority or should it be removed?

Staff recommend delaying the Shaver Park Design and Construction until after Klapprich Park is constructed for several reasons:

1. Maintain focus on Klapprich Park construction which has been identified as a priority of both the Board and Council.
2. To allow time to raise addition funds for the Parks CIP to fund this project.

Future Potential Revenue Sources

While there is currently a projected deficit, additional funding sources will continue to be explored and utilized as/if they are available. These funding sources include:

1. Grants (including State Bonds)
2. Park Dedication Fees
3. Fee-in-lieu-of Planting revenues (for EAB and planting projects only)
4. Sales Tax
5. Excess Revenues/Transfers from other Funds
6. Property Taxes

Parks and Trails Improvement Fund #404

Parks and Trails Improvement Fund
Fund #404

CAPITAL PROJECT SUMMARY

Estimated Cost (with Inflation)

Project Year	Project	Current Cost	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032	Other Funding Source	Other Funding Source Amount
2022	Little Beach Access improvements - Part 1	2,100	2,000	-	-	-	-	-	-	-	-	-	-	-	-
2022	Prairie Maint. of City Hall, Mill St. & Road Masters Areas	5,600	5,400	-	-	-	-	-	-	-	-	-	-	-	-
2022	Margaret Park and misc. Signs, trees, furniture	6,200	6,000	-	-	-	-	-	-	-	-	-	-	-	-
2022	Marina Maintenance / Minor Repairs / Landscaping	10,900	10,600	-	-	-	-	-	-	-	-	-	-	-	-
2022	Transient Boat Slips-In & Out Yearly	12,200	11,800	-	-	-	-	-	-	-	-	-	-	-	-
2022	Dredging-Channel	16,000	15,500	-	-	-	-	-	-	-	-	-	-	-	-
2022	Planting, Removal, & Maintenance of City Trees (EAB Management)	82,900	80,500	-	-	-	-	-	-	-	-	-	-	-	-
2023	Little Woods Improvements	5,000	-	5,000	-	-	-	-	-	-	-	-	-	-	-
	Tennis Court and Pickleball Design Development and Construction Documents	10,500	-	10,500	-	-	-	-	-	-	-	-	-	-	-
2023	Transient Boat Slips-In & Out Yearly	12,400	-	12,400	-	-	-	-	-	-	-	-	-	-	-
2023	Wrought iron fence maintenance - Heritage Park	19,400	-	19,400	-	-	-	-	-	-	-	-	-	-	-
2023	Wrought iron fence maintenance - Post Office Park	27,600	-	27,600	-	-	-	-	-	-	-	-	-	-	-
	Misc. Improvements (Beach/Shaver/Klapprich/Bell/Little Beach/Margaret)	42,000	-	42,000	-	-	-	-	-	-	-	-	-	-	-
2023	Planting, Removal, & Maintenance of City Trees (EAB Management)	80,000	-	80,000	-	-	-	-	-	-	-	-	-	-	-
2023	Klapprich Park Design Development and Construction Documents	80,000	-	80,000	-	-	-	-	-	-	-	-	-	-	-
2023	Reconstruction of Wayzata Middle School Tennis Courts	235,400	-	235,400	-	-	-	-	-	-	-	-	-	Miscellaneous	117,700
2023	Reconstruction of Bell Tennis Court	320,000	-	320,000	-	-	-	-	-	-	-	-	-	-	-
2024	Big Woods Addition of park sign + donor recognition stones	17,400	-	-	17,900	-	-	-	-	-	-	-	-	-	-
2024	Nature Center Feasibility study	51,500	-	-	53,000	-	-	-	-	-	-	-	-	-	-
2024	Planting, Removal, & Maintenance of City Trees (EAB Management)	77,700	-	-	80,000	-	-	-	-	-	-	-	-	-	-
2024	Shaver Park Design Development and Construction Documents	103,000	-	-	106,100	-	-	-	-	-	-	-	-	-	-
	Klapprich Park Improvements - Playground, Nature Play, trails, bocce, drainage, crossing/parking	964,000	-	-	992,900	-	-	-	-	-	-	-	-	-	-
2025	Wrought iron fence maintenance - Children's Garden	15,300	-	-	-	16,200	-	-	-	-	-	-	-	-	-
2025	Planting, Removal, & Maintenance of City Trees (EAB Management)	75,400	-	-	-	80,000	-	-	-	-	-	-	-	-	-
	Beach+Shaver Park Improvements: Shade structure, hammock/art poles, picnic plaza, parking lot, volleyball courts, park building renovation, fire place	496,800	-	-	-	527,100	-	-	-	-	-	-	-	-	-
2025	Platform Tennis Paddle Ball Courts (2)	515,000	-	-	-	546,400	-	-	-	-	-	-	-	Miscellaneous	417,650
2026	Heritage Addition of lounge seating	2,900	-	-	-	-	3,200	-	-	-	-	-	-	-	-
2026	Heritage Addition of picnic/game area	5,900	-	-	-	-	6,400	-	-	-	-	-	-	-	-
2026	Eastman Ln Addition of interpretive signage	8,700	-	-	-	-	9,500	-	-	-	-	-	-	-	-
2026	Heritage Addition of tables and chairs (4)	17,000	-	-	-	-	18,600	-	-	-	-	-	-	-	-
2026	Planting, Removal, & Maintenance of City Trees (EAB Management)	73,200	-	-	-	-	80,000	-	-	-	-	-	-	-	-
2027	Planting, Removal, & Maintenance of City Trees (EAB Management)	71,100	-	-	-	-	-	80,000	-	-	-	-	-	-	-
	Nature Center Improvements - (park & interpretive signs, parking, clearing, tower, restoration areas, path, boardwalk)	556,200	-	-	-	-	-	626,000	-	-	-	-	-	-	-
2028	City Hall Addition of game cart	4,000	-	-	-	-	-	-	4,600	-	-	-	-	-	-
2028	Wayfinding Signage Study	54,100	-	-	-	-	-	-	62,700	-	-	-	-	-	-
2028	City Hall Renovation of lighting	63,300	-	-	-	-	-	-	73,400	-	-	-	-	-	-
2028	Planting, Removal, & Maintenance of City Trees (EAB Management)	69,000	-	-	-	-	-	-	80,000	-	-	-	-	-	-
	Klapp+Bell Restriping and resurfacing of (4) pickleball (includes expansion of courts)	43,700	-	-	-	-	-	-	-	52,200	-	-	-	-	-
2029	Wayfinding Signs - Park Signage	47,800	-	-	-	-	-	-	-	57,100	-	-	-	-	-
2029	Planting, Removal, & Maintenance of City Trees (EAB Management)	67,000	-	-	-	-	-	-	-	80,000	-	-	-	-	-
2029	Eastman Ln Addition of trail and boardwalk	173,800	-	-	-	-	-	-	-	207,500	-	-	-	-	-
2030	Community Garden Fencing	10,600	-	-	-	-	-	-	-	-	13,000	-	-	-	-
2030	Community Gardens Initial Install	42,400	-	-	-	-	-	-	-	-	52,100	-	-	-	-
2030	Planting, Removal, & Maintenance of City Trees (EAB Management)	65,050	-	-	-	-	-	-	-	-	80,000	-	-	-	-
	Resurface Wayzata Middle School Tennis Courts (includes replacement of net posts)	43,100	-	-	-	-	-	-	-	-	-	54,600	-	-	-
2031	Planting, Removal, & Maintenance of City Trees (EAB Management)	63,150	-	-	-	-	-	-	-	-	-	80,000	-	-	-
2032	Locust Hills Park-Identify Future Needs	8,300	-	-	-	-	-	-	-	-	-	-	10,800	-	-
2032	City Hall Addition of gate and path	11,800	-	-	-	-	-	-	-	-	-	-	15,400	-	-
2032	Planting, Removal, & Maintenance of City Trees (EAB Management)	61,300	-	-	-	-	-	-	-	-	-	-	80,000	-	-
		\$ 4,847,700	\$ 131,800	\$ 832,300	\$ 1,249,900	\$ 1,169,700	\$ 117,700	\$ 706,000	\$ 220,700	\$ 396,800	\$ 145,100	\$ 134,600	\$ 106,200	\$	\$ 588,350

Parks and Trails Improvement Fund #404

	PROJECTED CASH FLOWS										
	Actual 2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032
REVENUES											
Investment earnings	(139,526)	13,097	9,060	-	-	-	-	-	-	-	-
Charges for services	228,892										
Park Dedication	5,000	313,174									
Rental Earnings	15,683	38,000	39,140	40,314	41,524	42,769	44,052	45,374	46,735	48,137	49,581
Tree Removal/Replacement	19,525	35,576									
Donations	16,000										
Misc. Revenues	1,030										
TOTAL REVENUES	146,604	399,847	48,200	40,314	41,524	42,769	44,052	45,374	46,735	48,137	49,581
EXPENDITURES											
Capital Outlay	365,012	832,300	1,249,900	1,169,700	117,700	706,000	220,700	396,800	145,100	134,600	106,200
Debt Service											
Principal	-	-	-	-	-	-	-	-	-	-	-
Interest	-	-	-	-	-	-	-	-	-	-	-
TOTAL EXPENDITURES	365,012	832,300	1,249,900	1,169,700	117,700	706,000	220,700	396,800	145,100	134,600	106,200
EXCESS (DEFICIENCY) OF REVENUES OVER (UNDER) EXPENDITURES	(218,408)	(432,453)	(1,201,700)	(1,129,386)	(76,176)	(663,231)	(176,648)	(351,426)	(98,365)	(86,463)	(56,619)
OTHER FINANCING (USES) AND SOURCES											
Developer funding revenue	-	-	-	-	-	-	-	-	-	-	-
Other project funding revenue	-	117,700	-	417,650	-	-	-	-	-	-	-
Other project funding revenue - TIF	-	-	-	-	-	-	-	-	-	-	-
Transfer - 2009 Street and Big Woods Bond Issuance excess		50,000									
Transfer - Excess Revenues											
Transfer - General Fund	-	-	-	-	-	-	-	-	-	-	-
Transfer - Marina Fund											
Transfer Out - General Fund	-	-	-	-	-	-	-	-	-	-	-
Transfer Out - Tree and Planting Fund		(138,965)									
TOTAL OTHER FINANCING SOURCES (USES)	-	28,735	-	417,650	-	-	-	-	-	-	-
NET CHANGE IN FUND BALANCES	(218,408)	(403,718)	(1,201,700)	(711,736)	(76,176)	(663,231)	(176,648)	(351,426)	(98,365)	(86,463)	(56,619)
FUND BALANCES, JANUARY 1	\$ 1,528,139	\$ 1,309,731	\$ 906,013	\$ (295,687)	\$ (1,007,423)	\$ (1,083,599)	\$ (1,746,830)	\$ (1,923,477)	\$ (2,274,903)	\$ (2,373,268)	\$ (2,459,731)
FUND BALANCES, DECEMBER 31	\$ 1,309,731	\$ 906,013	\$ (295,687)	\$ (1,007,423)	\$ (1,083,599)	\$ (1,746,830)	\$ (1,923,477)	\$ (2,274,903)	\$ (2,373,268)	\$ (2,459,731)	\$ (2,516,349)



City of Wayzata Parks and Trail Board Agenda Report

MEETING DATE: July 19, 2023	AGENDA ITEM: 6.b
TITLE: Klapprich Park Design Development Discussion and Open House Recap	
PROPOSED MOTION: N/A	
PREPARED BY: Nick Kieser, Parks Planner	
REVIEWED BY: Mike Kelly, City Engineer/Director of Public Works	

ACTION REQUESTED:

N/A

FINANCIAL OR BUDGET CONSIDERATION:

N/A

BACKGROUND:

A Community Open House was held on Tuesday, July 11 at Klapprich Park. In total, there was approximately 20-30 stakeholders that participated in the Open House. Most of the stakeholders that were engaged live in close proximity to the Park so they use the area often.

The concept plans that are attached are the plans that were reviewed at the Open House. The Board can discuss the comments received to determine the amenities that can be incorporated into one concept plan.

The next step would be to have WSB create one preferred concept plan based on the Board's and community's preferences. A workshop is tentatively scheduled with the City Council on August 22 to discuss the preferred preliminary design. Based on that discussion, additional updates can be incorporated then start working on the more detailed final design of the proposed improvements.

ATTACHMENTS:

1. Wayzata Parks and Trails Master Plan_Klapprich Park
2. Existing Warming House Floor Plan (with Dimensions)
3. Warming House Floor Plan - Option A
4. Klapprich Park Concepts (11x17)

KLAPPRICH PARK + BELL COURTS

EXISTING CONDITIONS

Klapprich Park is at the center of the Wayzata park system located off of Wayzata Boulevard and Minnetonka Avenue North. Klapprich Park is considered an “active park” and includes many facilities including picnic tables, a softball diamond, a multi-use field, a permanent hockey rink that serves as a seasonal off-leash dog park, a warming house, a large hill for sledding and viewing the park, and a playground. Being restricted in size, the ball diamond is predominantly used by younger children. The multiuse field is in good condition, but is left unstriped, making it available for casual use and pick-up games. This park attracts users all year with the hockey rink, and a popular, but unofficial sledding hill during the winter months. The warming house is open 3:00-10:00pm on weekdays and 10:00am-10:00pm on weekends and when school is not in session. The warming house is small and fairly distant from the hockey rink. The playground has two traditional structures that are in fair condition, but do not meet current ADA accessibility standards. A few picnic tables, surrounded by a number of large shade trees, are also located near the playground.

Bell Courts is adjacent to Klapprich Park and separated only by Park Street East. Bell Courts Park, originally called the Tourist Park by local residents, features three striped tennis courts, two of which are striped to accommodate pickleball; two bocce courts; and a grill and picnic tables. The bocce courts are popular with local residents and are currently reserved in the summer by the bocce leagues. The Louise H. Bell cabana overlooking the courts was a gift to the city in the mid-1960s from the James Ford Bell family. This facility has recently been renovated with restrooms.

The City Water tower and water treatment facility are located on the site as well as several existing telecommunication facilities. These telecommunication utilities have future plans for relocation to the City’s new monopoly, but have been designed around for this plan.



Existing playground outdated and inaccessible.



Existing hillside showing erosion on non-accessible route.



Existing tennis facility at Bell Courts

THE PROPOSED DESIGN

Klapprich Park and Bell Courts are intended to be utilized in a similar fashion as today, but with improvements that will create more opportunities for year-round and multi-generational use. Currently, the north and east sides of Klapprich Park are disjointed with steep grades and few walking paths.

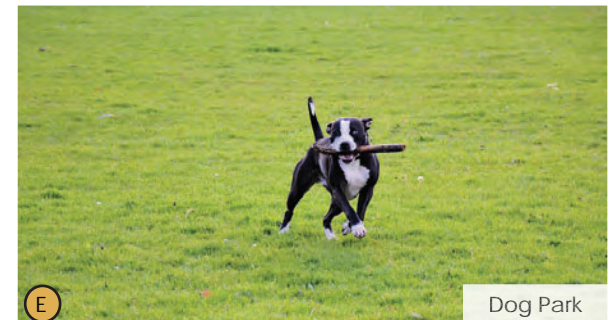
The current maintenance drive is proposed to be modified to allow for drop-off and additional ADA accessible parking spaces adjacent to the proposed playground. The outdated and inaccessible playground is proposed to be replaced with an ADA accessible route for inclusive play built into the hillside. Play options will be expanded with a new nature play element tucked into the trees near the top of the hill.

The existing softball diamond will remain for casual play and use by youth teams. The existing hockey rink/ dog park is to remain in its current configuration.

Klapprich Park Plan proposed to provide several winter recreational opportunities, including the current ice skating and sledding activities.

Bell Courts will retain its primary uses, but this master plan will expand the tennis court and move the bocce courts to accommodate four new pickleball courts, while retaining two doubles tennis courts. Minimal improvements to the north side of Bell Courts Park include additional screening between adjacent residences and an additional butterfly garden surrounding the existing water tower.

Additional street improvements are proposed to accommodate safer crossings and dedicated bike sharrow lanes.





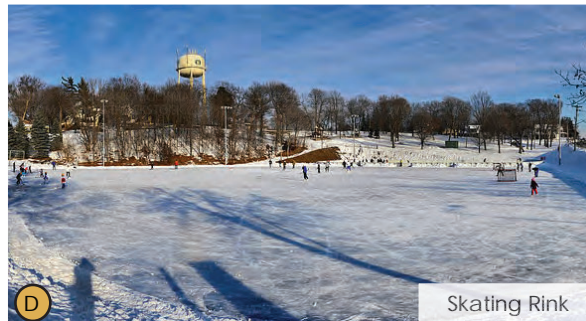
KLAPPRICH PARK + BELL COURTS PROPOSED PLAN

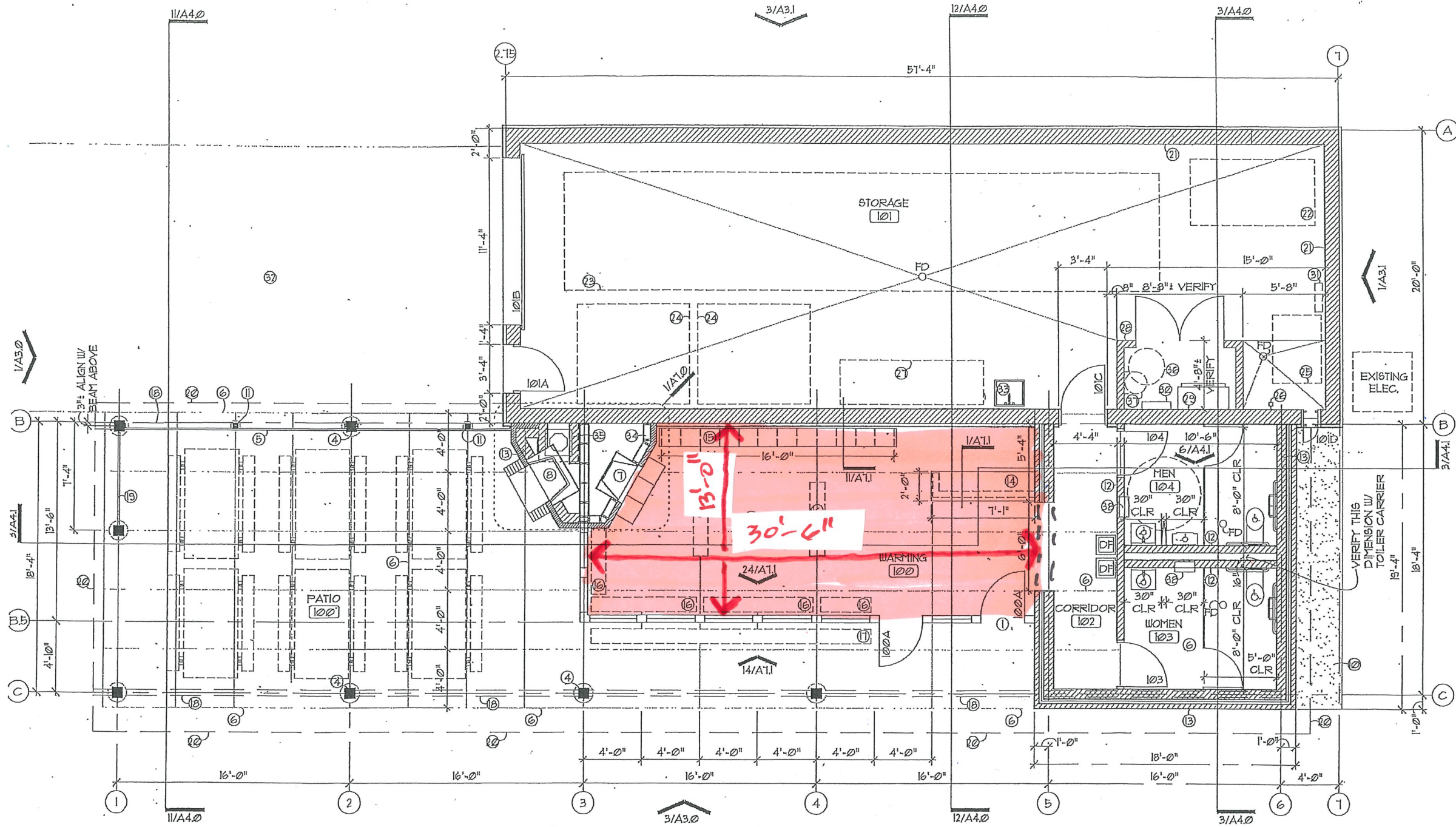


KLAPPRICH PARK + BELL COURTS WINTER PLAN

IMPROVEMENT OVERVIEW

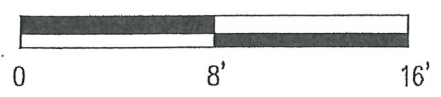
- renovated and relocated ADA accessible playground
- addition of nature play
- addition of four (4) pickleball courts
- renovated tennis courts and bocce courts
- renovated existing diamond and field
- renovated Bell Court building
- addition/renovation of new and existing trails
- renovated driveway/drop-off and ADA accessible parking
- pedestrian crossing improvements
- expansion of existing warming house/ storage building



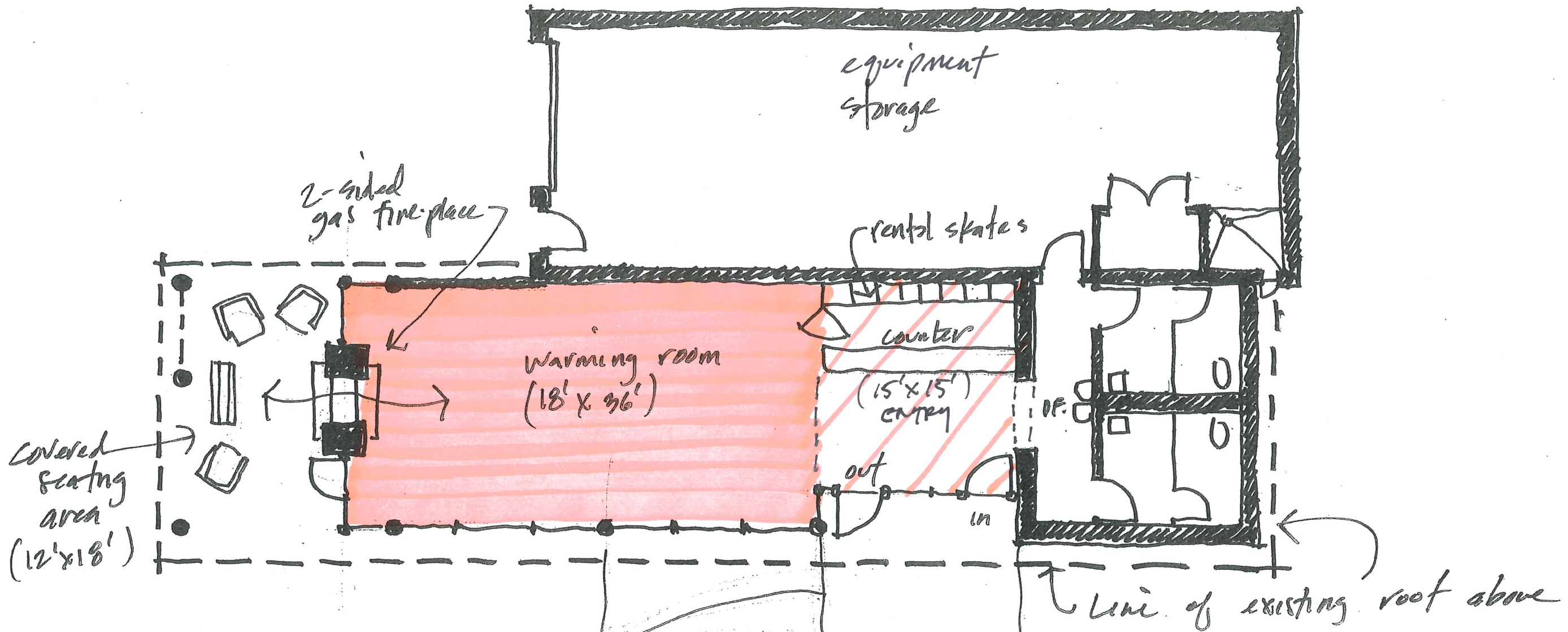


- EXISTING WARMING SPACE
- $13'-0" \times 30'-6" = 396 \text{ SF.}$
 - CAPACITY = $396 \text{ SF} / 15 \text{ SF/OCCUPANT}$
= 26-30 OCCUPANTS.

WARMING HOUSE BUILDING - EXISTING FLOOR PLAN
 KLAPPRICH PARK - WAYZATA, MN



HAGEN, CHRISTENSEN & MOILWAIN
 ARCHITECTS



OPTION A

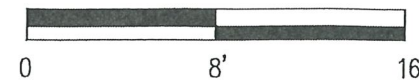
- 18' x 36' WARMING ROOM = 648 SF
- 15' x 15' ENTRY / STAFF COUNTER = 225 SF

TOTAL = 873 SF

- CAPACITY = 873 SF / 15 SF = 58-64 OCCUPANTS.

WARMING HOUSE BUILDING - **OPTION "A" FLOOR PLAN**
 KLAPPRICH PARK - WAYZATA, MN

5.31.2023

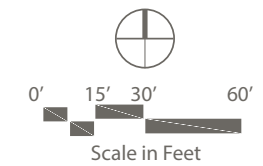


HAGEN, CHRISTENSEN & MOLLWAIN
 ARCHITECTS



Klapprich Park | Concept 1

Wayzata, MN
 July 11, 2023 | WSB Project number: 022538-000

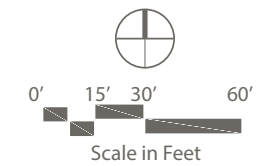


K:\022538-000\Graphics\022538-000 Klapprich Park



Klapprich Park | Concept 2

Wayzata, MN
 July 11, 2023 | WSB Project number: 022538-000



K:\022538-000\Graphics\022538-000 Klapprich Park



City of Wayzata Parks and Trail Board Agenda Report

MEETING DATE: July 19, 2023	AGENDA ITEM: 7.a
TITLE: Communications Recap	
PROPOSED MOTION: N/A	
PREPARED BY: Nick Kieser, Parks Planner	
REVIEWED BY: Mike Kelly, City Engineer/Director of Public Works	

ACTION REQUESTED:

N/A

FINANCIAL OR BUDGET CONSIDERATION:

N/A

BACKGROUND:

The Board can discuss anything that needs to be passed through City channels in the near future.

Staff has started and will continue to promote the August Sunday Music in the Park as well via the items below:

- Facebook event has been created
- Put in the Wayzata Weekly
- Put in the July and August Wayzata Portal
- Social media posts
- Placed poster in the Panoway bathroom location
- Placed posters in the kiosks by Lake Street and the Hotel Landing
- Potential additional posters in sandwich boards could be placed in additional locations

ATTACHMENTS:

None



City of Wayzata Parks and Trail Board Agenda Report

MEETING DATE: July 19, 2023	AGENDA ITEM: 7.b
TITLE: Staff Updates	
PROPOSED MOTION: N/A	
PREPARED BY: Nick Kieser, Parks Planner	
REVIEWED BY: Mike Kelly, City Engineer/Director of Public Works	

ACTION REQUESTED:

N/A

FINANCIAL OR BUDGET CONSIDERATION:

N/A

BACKGROUND:

Middle School Tennis Courts - Staff has received seven quotes back from companies to complete the Wayzata Middle School Tennis Courts project. Authorization to accept the bid from Bituminous Roadways Inc. for \$146,932.00 will be on the July 18 Council meeting. Once the quote is approved then staff will coordinate with the contractor to start the project as soon as possible.

Bell Courts - The Bell Courts project will now have to go through the public bidding process. Staff will work with WSB to finalize the bidding documents and get approval from Council to put the project out to bid. The estimated timeline would be to have this project start in the spring of 2024.

Beach Playground Equipment - Staff has sent communication to the playground vendor noting that the City does not feel responsible for paying for the netclimber piece of equipment. Staff has not heard back from the vendor.

ATTACHMENTS:

1. Beach Playground Equipment Letter

WAYZATA BEACH PLAYGROUND

•MN/WI

•In multiple conversations with Board, Harlan from MN/WI explicitly mentioned the GT Wave (net climber) would be included as free. He said this was a new item, and wanted to use Wayzata's new playground as a backyard "showcase" for it for other cities

•Board meetings where Harlan presented were recorded (they were all during the Pandemic), but staff was only able to find one recorded meeting. Other conversations between Board and Harlan were part of subcommittee conversations, so they were not recorded nor did they have minutes.

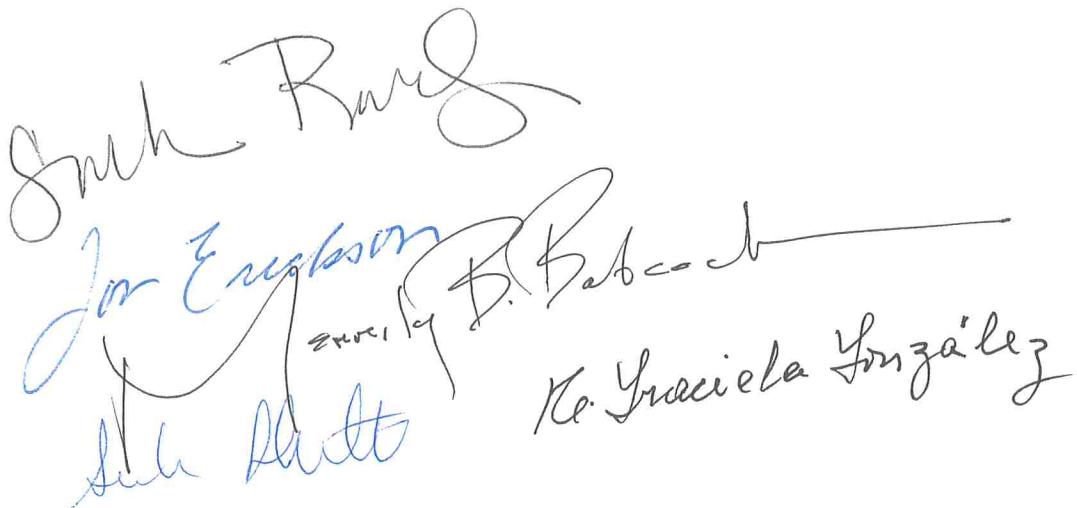
•It was partially due to MN/WI's emphasis on having Wayzata be a showcase and including this notable item for free that we selected them. It was certainly the reason we selected the climber (GTWave), and also was part of the reason we prioritized updating the Beach playground before Klapprich (even though Klapprich was much older and more in need of updates).

•After numerous conversations and community engagement, the Board and MN/WI finalized a design, including all of the specific items to include in the new playground. MN/WI sent a proposed bill of material for that final design - detailing out each item that would be in the playground and its cost (down to the detail of a \$60.00 "Owner's Kit"). That proposal included the GTWave net climber at no charge - reflecting the understood intention to include it for no cost. This proposal was approved by Board and by Council.

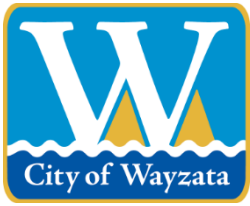
•When the final invoices were sent by MN/WI, Board Chair Schalkle verified with Mike Kelly that we were not charged for the net climber. When Mike confirmed we were not, Schalkle asked if we're sure other items weren't upcharged to make up for the subsidized item. Mike Kelly confirmed other items were charged at catalog rates and not upcharged.

•When the Board became increasingly frustrated with MN/WI's construction delays, it discussed not going forward with them as a vendor for Klapprich's playground update. During that discussion, Staff Member Keiser confirmed deselecting MN/WI for Klapprich was allowable under our agreement and there was no remaining contingent costs.

•The Board was informed of MN/WI's bill for the item on Apr 28, 2023. Although it's the Council's decision, it was fully the Board's understanding that this item would be included at no cost, based on Harlan's explicit verbal indication of that, and a Bill of Materials that reflects that.



Handwritten signatures of board members: Jack Rued, Jon Erickson, Steve Allett, D. Babcock, and No. Graciela Gonzalez.



City of Wayzata Parks and Trail Board Agenda Report

MEETING DATE: July 19, 2023	AGENDA ITEM: 8.a
TITLE: Next Meeting - July 19	
PROPOSED MOTION:	
PREPARED BY: Nick Kieser, Parks Planner	
REVIEWED BY: Mike Kelly, City Engineer/Director of Public Works	

ACTION REQUESTED:

FINANCIAL OR BUDGET CONSIDERATION:

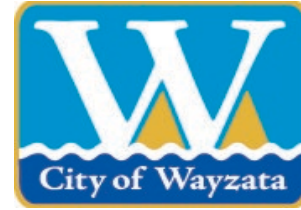
BACKGROUND:

The next Parks and Trails Board Meeting is scheduled for July 19. The 2023 City Calendar is attached to review the Parks and Trails meeting dates in 2023.

ATTACHMENTS:

1. Wayzata Calendar 2023

City of Wayzata 2023 Meeting Calendar



January 2023						
S	M	T	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

February 2023						
S	M	T	W	Th	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28				

March 2023						
S	M	T	W	Th	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

April 2023						
S	M	T	W	Th	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

May 2023						
S	M	T	W	Th	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

June 2023						
S	M	T	W	Th	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

July 2023						
S	M	T	W	Th	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

August 2023						
S	M	T	W	Th	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

September 2023						
S	M	T	W	Th	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

October 2023						
S	M	T	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

November 2023						
S	M	T	W	Th	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

December 2023						
S	M	T	W	Th	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

- Energy & Environment 5:00 PM
- Planning Commission - 6:30 PM
- City Council - 7:00 PM
- Wayzata School Board
- Lake Minnetonka Conservation District (LMCD)
- Heritage Preservation Board (HPB) - 5:00 PM
- Housing & Redevelopment Authority (HRA) - 7:30 AM
- Parks & Trails Board - 6:30 PM
- Charter Commission - 9:00 AM
- Elections (see below)
- Night to Unite

Meeting dates and times are subject to change. Dates can be confirmed by calling City Hall.

 Holiday Observed
City Offices Closed

Revised
9/21/2022
