



HERITAGE PRESERVATION BOARD MEETING AGENDA

June 29, 2023 4:00 p.m. – 5:15 p.m.

Wayzata City Hall Community Room
600 Rice Street East
Wayzata, MN 55391

1. Roll Call
2. Approve Agenda
3. Approve May 15, 2023 Meeting Minutes
4. New Business from Board Members
5. Work Plan Items
 - a. Review Mayor's Award Nomination Process
 - b. Review Reinstated MN Historic Structure Rehabilitation Tax Credit
 - c. Discuss Burial Mounds Education
 - d. Discuss History Organization Partnerships
 - e. James J. Hill Days Planning
6. Staff Updates
 - a. Harry Wild Jones Properties
 - b. Trapper's Cabin Maintenance
 - c. Section Foreman House Grant – Letter of Support
7. Adjournment

Heritage Preservation Board Meeting Minutes of May 1, 2023

4:30-6:00 p.m., Wayzata City Hall Community Room

1. Roll Call

Board Members Sue Ankeny, James Prince, and Judy Starkey were present, along with Assistant Planner Valerie Quarles (staff liaison).

2. Approve Agenda

The agenda, with the addition of a discussion on the Wayzata Boulevard Corridor Study, was approved unanimously.

3. Approve Minutes of February 27, 2023

The minutes were approved unanimously.

4. New Business from Board Members

The board discussed the proposed consolidation of Lake Minnetonka area historical societies, which would include the Wayzata Historical Society. It was noted that a combined society would likely need a full- or part-time staff member and that this person could be a consistent connection between the new organization and the HPB. It was also agreed that a broader "Lake Minnetonka" organization would be more easily differentiated from the HPB than the Wayzata Historical Society is today.

The board discussed proposed development projects in town, including the former TCF headquarters at 200 Lake St E, for which the conversation focused on the difference between neighborhood character and historic character. The group also discussed how to talk about "middle-aged" buildings: those structures which are cultural or aesthetic pillars of the community but not quite old enough to be considered historic.

Members Ankeny and Starkey reviewed their experiences attending the most recent Corridor Study Committee as representatives of the HPB. They noted that they would like to be part of the group that has the opportunity to read through the draft Corridor Study Report before it is finalized.

5. Work Plan Items

The board discussed outreach for Preservation Easement opportunities and found that the properties that had been most recently been discussed were almost all buildings that had been designed by Harry Wild Jones. Given that the other structure on the potential outreach list had already been contacted in the past, the decision was made to structure the outreach effort as an initiative specific to that designer. The properties considered for this effort were 601 Bushaway Road, 620 Bushaway Road, and 605 Rice Street East. Member Starkey presented printed materials she had brought for the group to review about some of these properties, particularly the Blue Water Theater. Assistant Planner Quarles agreed to draft letters to send to these property owners. Outreach on the "Himan House", the other property, was tabled until later in 2023.

Member Starkey discussed publicity and recruitment strategies, including writing an article for a local community publication. Planner Quarles discussed the remaining May work plan items, including coordinating with the Office of the State Archeologist on tribal resources and checking into the current condition of the Trapper's Cabin foundation logs.

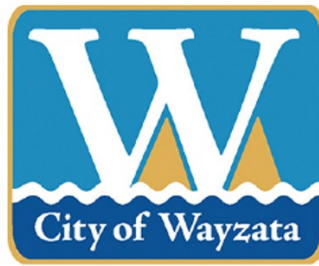
6. Mayor's Award Discussion

The group discussed which properties should be nominated for the Mayor's Award and agreed to submit their nominations via email to Planner Quarles.

7. Adjournment

The meeting was adjourned at 5:56 p.m.

DRAFT



**Heritage Preservation Board
2023 Work Plan Update
June 2023**

March

Events	Initiatives	Accomplishments
No meeting March 30 – looked to reschedule for April.	Create new marketing materials for Just Deeds and gather testimonials. Create recruitment materials for new members.	Sue reached out to members of her network so that they can join the board next year. Judy is coordinating with Nate Leding to get something in <i>Wayzata Together</i> . Val is writing an email to go out to all participants in the Just Deeds program.

April

Events	Initiatives	Accomplishments
No April meeting.	Reach out to specific homeowners regarding preservation easements. <i>Create promotion for preservation easements to be housed on City website.</i> Decide whether Mayor’s Award program is achieving goals and adjust as needed. Continue Just Deeds work.	Val and Judy discussed targeted preservation easement outreach.

May

Events	Initiatives	Accomplishments
Meeting May 1.	Explore maintenance of the Trapper’s Cabin. Explore funding for accessibility improvements to historic buildings. Review building permit process for cultural resource archaeology.	Val coordinating with Public Works on Trapper’s Cabin. MN Historic Rehab Tax Credit about to be reinstated. Val reached out to MN Office of the State Archeologist.



June

Events	Initiatives	Accomplishments
Official meeting June 29.	Reach out to historic buildings with accessibility challenges and offer partnerships to improve access. Reach out to other history organizations around Lake Minnetonka and discuss opportunities to partner. Plan Burial Mounds education.	

July

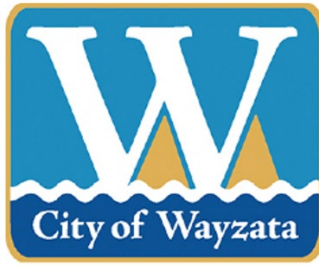
Events	Initiatives	Accomplishments
Potential for an additional meeting to be scheduled if 3 or more board members can attend.	Explore and apply for additional funding for Section Foreman House renovation. Prepare list of new Centennial Home Award properties and coordinate the creation of award materials.	

August

Events	Initiatives	Accomplishments
Potential for an additional meeting to be scheduled if 3 or more board members can attend.	Prepare for James J Hill Days. Create any displays and/or surveys to best utilize public opportunity.	

September

Events	Initiatives	Accomplishments
Official meeting September 28. James J Hill Days September 8-10.	Staff booth at James J Hill Days.	



October

Events	Initiatives	Accomplishments
Potential for an additional meeting to be scheduled if 3 or more board members can attend.	Explore and fulfill “additional responsibilities of the board” within bylaws, including historic places survey and heritage education.	

November

Events	Initiatives	Accomplishments
Potential for an additional meeting to be scheduled if 3 or more board members can attend.	Prepare annual report for 2023.	

December

Events	Initiatives	Accomplishments
Official meeting December 28.	Send out Centennial Home Awards. Prepare 2024 Work Plan.	