

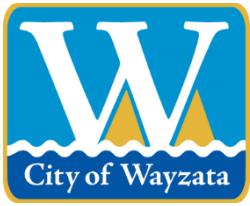
WAYZATA PARKS AND TRAILS BOARD

Meeting Agenda

Wayzata City Hall Community Room, 600 Rice Street
Wednesday, March 15, 2023
6:30 PM

1. **6:00 PM - 6:30 PM Big Woods Tour (1221 Wayzata Blvd E)**
2. **Call to Order and Roll Call**
3. **Approval of Agenda**
4. **Approval of Minutes**
 - a. Approve November 16, 2022 Parks and Trails Board Meeting Minutes
 - b. Approve February 15, 2023 Parks and Trails Board Meeting Minutes
5. **Public Comments**
 - a. Introduction of New Parks and Trails Board Member - Bianca Cornelius
6. **Old Business**
 - a. Memorial Tree Program/Earth Day Tree Giveaway
 - b. Maple Tree Tapping
 - c. Review WSB Proposal for Klappich Park Design Development and Construction Documents
 - d. Recommend Bell Courts Tennis Courts Reconstruction Option
7. **New Business**
 - a. CIP Discussion
8. **Other Business**
 - a. Communications Recap
 - b. Staff Updates
9. **Adjourn**
 - a. Next Meeting - April 19

Members of the Parks & Trails Board and some staff may gather at 6Smith immediately after the meeting or a purely social event. All members of the public are welcome.



City of Wayzata Parks and Trail Board Agenda Report

MEETING DATE: March 15, 2023	AGENDA ITEM: 4.a
TITLE: Approve November 16, 2022 Parks and Trails Board Meeting Minutes	
PROPOSED MOTION: Approve the November 16, 2022 Parks and Trails Board Meeting Minutes	
PREPARED BY: Nick Kieser, Parks Planner	
REVIEWED BY: Mike Kelly, City Engineer/Director of Public Works	

ACTION REQUESTED:

To Approve the November 16, 2022 Parks and Trails Board Meeting Minutes

FINANCIAL OR BUDGET CONSIDERATION:

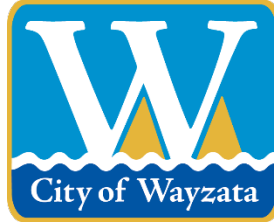
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BACKGROUND:

N/A

ATTACHMENTS:

1. 11-16-2022_P&T Draft Minutes



Parks and Trails Board Meeting Minutes
Wednesday, November 16, 2022

Attendees: Vice Chair Merrily Babcock, Jon Erickson, Sarah Showalter, Sarah Randolph, and Ty Purdy

Staff: Parks Planner, Nick Kieser

Guests: Ilja Gregor

1. **Call to Order and Roll Call:** Meeting was called to order at 6:36 pm.
2. **Approval of Agenda:** Agenda was approved as shown. A motion to accept the agenda by Randolph and seconded by Babcock. Approved 5-0.
3. **Approval of Minutes:** Motion to approve minutes as amended by Randolph and seconded by Erickson. Approved 5-0.
4. **Public Comments:** Ilja Gregor provided a public comment in regards to the proposed plan for the reconstruction of the tennis courts and potential pickleball courts at Bell Courts. Gregor noted that he is support of the reconstruction of the courts and especially in support of incorporating dedicated pickleball courts. When a future plan set is created and reviewed by the Parks and Trails Board, Gregor stated that would like to help to ensure the plans meet the desired requirements for the best potential play.
5. **Old Business.**
 - a. **CIP Discussion Update:** Staff gave an update on the Capital Improvement Plan (CIP) with specific changes in response to the City Council workshop discussion. Staff noted that the Middle School tennis courts are planned for reconstruction in 2023. The School District does not want to add dedicated pickleball courts and want to keep four doubles tennis courts. From the discussions with the tennis court consultants, they believe that Bell Courts are in worse condition compared to the Middle School courts so they recommend Bell Courts to be completed first or alongside the Middle School courts. The City has received estimates for both of the tennis court reconstructions, one from Court Surfaces and Repair who resurface the courts and then Bituminous Roadway does the actual re-construction of courts. The updated CIP notes that both the tennis courts reconstructions are to be in 2023 along with the creation of the construction plan set in 2023.

Babcock asked for a description breakdown of each item that is proposed for the 2023 CIP so we can better understand what each item means.

The next major change to the updated CIP is that the creation of Klapprich Park design development and construction plans are listed in 2023. This would require a consultant to put these plans together based on what is noted in the Parks and Trails Master Plan. A line item is listed in 2024 for construction of the updates and improvements to Klapprich Park. Staff is working to get a proposal from a consulting firm to put together the tennis court plans and the plans for Klapprich Park for the Board to review.

- b. **Warming House Enclosure:** Staff stated that an estimate has been received to have a plastic vinyl enclosure around the open-area at the Klapprich Park warming house. The estimate was over \$30,000 so this project would be more expensive than originally thought. Staff noted that this project would be beneficial to bring up and incorporate in the design development phase of the overall Klapprich Park updates.
- c. **Memorial Tree Program:** Babcock is working on the Memorial Tree Program. There are a couple of different options for the tree program including the possibility of fruit trees.
- d. **Discuss Winter Activities:** The Board discussed that they would like to plan Family Skate Day again. The event will be planned for Sunday, January 8th from 1:00pm – 4:00pm. Staff will work to get this event in the December Wayzata Portal to advertise the event. Showalter will check with the mini donut vendor that came to the event last year to see if they can come on that date.

Staff also noted that they are in discussions with Wayzata Community Ed about their capacity to hold any activities or events this winter. Community Ed stated that they could have the capacity for a few activities or events this year and can have a more detailed discussion about holding more programmed classes during the winter next year. Staff will bring forward any ideas Community Ed comes up with to the Board for review.

The Board also noted that they would like to have more skate aids at the skate rink. Staff stated they will look into buying more skate aids.

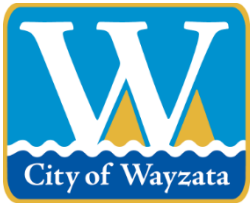
New Business: None.

Other Business.

- a. **Budget Update through October 2022** – Discussion of removing the operating budget each month since the Board does not review that aspect of the budget.
- b. **Communications Recap** – Babcock will work to get the name of the new contact at Cargill who is in charge of the free tree giveaway program. Babcock also noted that Give to the Max Day is on Thursday, November 18.
- c. **Park & Trails Board Work Plan** – Staff included an updated work plan for 2023-2025 based on the updated CIP.
- d. **Staff Updates** – The Public Works Department have been working to stay on top of the snow that has been falling. Staff plans to flood the ice rink sometime in

December based on the weather. Babcock noted that the City should look into the work Great River Greening does in the communities and should try to get help to remove buckthorn from Big Woods/Nature Preserve and other maintenance items for those areas.

Adjourn: Next meeting is on Wednesday, December 21th 6:30pm. The meeting was adjourned at 7:46. Motion by Purdy and seconded by Erickson.



City of Wayzata Parks and Trail Board Agenda Report

MEETING DATE: March 15, 2023	AGENDA ITEM: 4.b
TITLE: Approve February 15, 2023 Parks and Trails Board Meeting Minutes	
PROPOSED MOTION: Approve the February 15, 2023 Parks and Trails Board Meeting Minutes	
PREPARED BY: Nick Kieser, Parks Planner	
REVIEWED BY: Mike Kelly, City Engineer/Director of Public Works	

ACTION REQUESTED:

To Approve the February 15, 2023 Parks and Trails Board Meeting Minutes

FINANCIAL OR BUDGET CONSIDERATION:

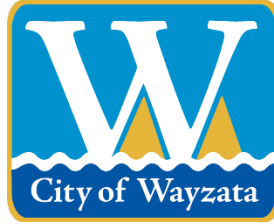
N/A

BACKGROUND:

N/A

ATTACHMENTS:

1. 2-15-23_P&T Board Minutes



Parks and Trails Board Meeting Minutes
Wednesday, February 15, 2023

Attendees: Chair Schalkle, Merrily Babcock, Sarah Randolph, and Graciela Gonzalez.

Staff: Parks Planner, Nick Kieser

1. **Call to Order and Roll Call:** Meeting was called to order at 6:35 PM
2. **Approval of the Agenda:** Babcock offered amendments to the Agenda: To 5. a., add Earth Day event. Also, add 5. c., Music in the Park report. A motion to accept the agenda by Babcock and seconded by Randolph with the proposed amendments. Approved 4-0.
3. **Approval of the Minutes:** The Minutes for the November 16, 2022 were tabled to the next meeting.
4. **Public comments:** None.
5. **Old Business.**
 - a. **Memorial Tree Program.** Board Member Babcock gave an update on the Memorial Tree Program. Instead of planting individual trees around the city, the goal now is to plant a grove of trees in the Nature Center. This area needs to be cleaned of buckthorn and other invasive species. Staff and the Board are working on a grant with Great River Greening to pay for the cleaning up of the area and combine it with Earth Day. Randolph made a motion to approve \$250 for the tree giveaways from the P&T Board funds and seconded by Gonzalez. The motion passed unanimously.
 - b. **Maple Tree Tapping.** Babcock reported that 85 people had already signed-up for the 30 pails the city owns. After emailing people who had not yet returned pails from last year, the city recovered some, and bought five additional tee tapping kits. The sign-up did not require a cost or deposit this year.
 - c. **Music in the Park.** All the concerts will be on Sundays from 4 to 6 PM, at the Great Lawn/ Promenade Park, east of the Hotel Landing. Babcock reported the line up for four concerts in August 2023:
 - i. August 6, 2023: IPSO FACTO (new). Five-piece reggae band with singers.
 - ii. August 13, 2023: WESTWIND SWING BAND (returning). Big band swing music with a female vocalist.

- ii. August 20, 2023: DITCHWEED from POWER BALLADZ (returning). 1980s high energy sing along.
- iii. August 27, 2023: SALSA DEL SOUL (new). Nine-piece salsa band with singer.

Babcock suggested that we put up posters advertising the events. Randolph said will contact Steve Bohl about having the Hotel Landing provide drinks and snacks for the concerts.

- d. **City Council Workshop Update.** Planner Kieser reported on the workshop with the Council. Consultants will prepare bid requests to redo the Middle School and Bell Court tennis courts and to add pickleball to Bell Courts. The Council had some additional ideas for Klapprich Park that can be worked on as part of the comprehensive plan of the Park. Council Member MacDonald would like to be included in the Klapprich Park planning project so the Board and staff will work with MacDonald to determine the best way to include her. The City Council and staff are also working on ways to make the funding mechanism of the Parks and Trails fund more consistent.

6. New Business.

- a. **Review WSB Proposal for Klapprich Park Design Development and Construction Documents.** Parks Planner Kieser described the current status of the project. He stated that currently we have five priority projects for the park.

The Board reviewed the WSB proposal for the Klapprich Park project. The Board discussed adding two or three open houses, five to six Parks and Trails Board Meetings alongside the meetings with City staff to the WSB proposal. Staff would also like to include design work for the warming house improvements and the potential for an underground cooling system for the ice rink. Babcock made a motion to approve the WSB proposal with the stated amendments and seconded by Schalkle. Approved 4-0.

Schalkle proposed a conversation about the priorities regarding the items in the Parks and Trails CIP at the next meeting. Babcock said that the Board should have a say regarding projects financed by the budget allocated to the Parks and Trails Board.

- b. **Wayzata Blvd Corridor Study Participant.** Planner Kieser invited the Board to attend the next meeting of the Corridor Study group scheduled for February 23 from 7:30 AM to 9:30 AM. This meeting will concentrate on transportation along the corridor.
- c. **Recommend Bell Courts Tennis Courts Reconstruction Option.** Planner Kieser reviewed the four concept options put together by WSB that show how pickleball could be incorporated at Bell Courts. In addition, the parking area and path needs to be made ADA accessible. The Board noted that Concept 2 and Concept 4 are preferred, but additional information is required on the feasibility of Concept 4. If Concept 4 does not allow for two bocce ball courts to remain without impacting the trees then Concept 2 is preferred. Randolph moved to recommend Concept 2 while receiving information on Concept 4 and seconded by Gonzalez. Motion passed 4-0.

7. Other Business.

- a. Communications Recap.** Parks Planner Kieser stated that the Panoway project is mostly funded and staff is waiting on the State Bonding Bill to determine if the amount of funds we will receive. Babcock requested that the Board be kept informed about what is going on with the project. Chair Schalkle said the Board should contribute to the discussion of future designs.

Planner Kieser noted that he will work to schedule an Open House to review the Bell Courts options with the community.

- b. Staff Updates.** No additional staff updates were given at this time.
- c. Election of Officers.** The Board approved Schalkle and Babcock to continue as chair and vice chair respectively.
- d. Code of Conduct.** There was a brief discussion about the Code of Conduct, previously adopted.

8. Adjourn. The meeting adjourned at 8:50 PM. The next meeting will be on March 15.

Respectfully submitted, M. Graciela Gonzalez



City of Wayzata Parks and Trail Board Agenda Report

MEETING DATE: March 15, 2023	AGENDA ITEM: 5.a
TITLE: Introduction of New Parks and Trails Board Member - Bianca Cornelius	
PROPOSED MOTION: N/A	
PREPARED BY: Nick Kieser, Parks Planner	
REVIEWED BY: Mike Kelly, City Engineer/Director of Public Works	

ACTION REQUESTED:

N/A

FINANCIAL OR BUDGET CONSIDERATION:

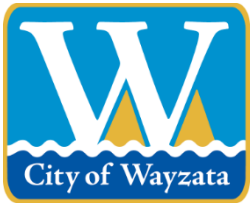
N/A

BACKGROUND:

The City Council held an interview of Board Member Cornelius at the March 7 Council meeting and approved a Resolution to appoint Board Member Cornelius to the Parks and Trails Board later that night.

ATTACHMENTS:

None



City of Wayzata Parks and Trail Board Agenda Report

MEETING DATE: March 15, 2023	AGENDA ITEM: 6.a
TITLE: Memorial Tree Program/Earth Day Tree Giveaway	
PROPOSED MOTION: N/A	
PREPARED BY: Nick Kieser, Parks Planner	
REVIEWED BY: Mike Kelly, City Engineer/Director of Public Works	

ACTION REQUESTED:

N/A

FINANCIAL OR BUDGET CONSIDERATION:

N/A

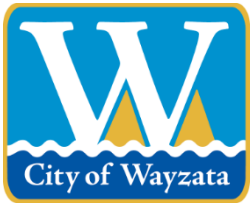
BACKGROUND:

The Parks and Trails Board noted their interest in creating a Memorial Tree Program where community members may donate money that would go towards planting a tree on City property. The main thought would be to have a space at the Nature Center to plant new trees as the City removes the invasive species in that area. Board Member Babcock can give an update on this initiative.

Board Member Babcock can also give an update on the Earth Day - Tree Giveaway Program that is scheduled for Saturday, April 22 from 1:00 pm - 3:00 pm.

ATTACHMENTS:

None



City of Wayzata Parks and Trail Board Agenda Report

MEETING DATE: March 15, 2023	AGENDA ITEM: 6.b
TITLE: Maple Tree Tapping	
PROPOSED MOTION:	
PREPARED BY: Nick Kieser, Parks Planner	
REVIEWED BY: Mike Kelly, City Engineer/Director of Public Works	

ACTION REQUESTED:

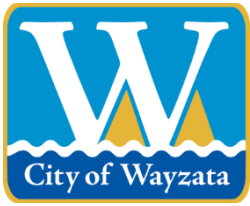
FINANCIAL OR BUDGET CONSIDERATION:

BACKGROUND:

The Maple Tree Tapping Event has been rescheduled to Sunday, March 19 at 1:00 pm. Board Member Babcock can give any additional updates on this event at this time.

ATTACHMENTS:

None



City of Wayzata Parks and Trail Board Agenda Report

MEETING DATE: March 15, 2023	AGENDA ITEM: 6.c
TITLE: Review WSB Proposal for Klapprich Park Design Development and Construction Documents	
PROPOSED MOTION: To accept the proposal to move forward on the Klapprich Park project.	
PREPARED BY: Nick Kieser, Parks Planner	
REVIEWED BY: Mike Kelly, City Engineer/Director of Public Works	

ACTION REQUESTED:

To review and recommend approval or denial of the attached proposal.

FINANCIAL OR BUDGET CONSIDERATION:

To work through the design development and construction documents of the Klapprich Park projects are listed in the Parks and Trails CIP.

BACKGROUND:

Staff has elicited the help of the consulting firm, WSB, to create a proposal for the Klapprich Park project design development and construction documents. The Parks and Trails Board recommended approval of the WSB proposal at the February 15 Board meeting with some additions/changes to the proposal. WSB has since then updated the proposal for the Board to review. The proposal is planned to be on the March 21 City Council meeting for approval.

ATTACHMENTS:

1. Letter Proposal 2023 Klapprich Park Improvements - Final with attachments



March 10, 2023

Mr. Michael Kelly
Director of Public Works/City Engineer
City of Wayzata
600 Rice Street East
Wayzata, MN 55391

Re: 2023 Klapprich Park Improvement Project
City of Wayzata, MN

Dear Mr. Kelly:

Attached for your review and approval is our proposed scope of services, fee, and schedule for providing professional engineering services to complete the final design, specifications, and cost estimating/ SEQ for the 2023 Klapprich Park Improvements Project.

We look forward to working with you on this project. If you agree with this proposal, please sign where indicated and return one copy to our office. The necessary contract documents will then be provided. WSB will start work upon receipt of a signed contract. Please do not hesitate to contact me at 612.214.7053 with any questions.

Sincerely,

WSB

Brad Reifsteck, PE
Sr. Project Manager

Attachment

ACCEPTED BY:

City of Wayzata, MN

Name _____

Title _____

Date _____

701 XENIA AVENUE S | SUITE 300 | MINNEAPOLIS, MN | 55416 | 763.541.4800 | WSBENG.COM

**SCOPE OF ENGINEERING SERVICES
FOR
2023 KLAPPRICH PARK IMPROVEMENT PLAN PREPARATION
CITY OF WAYZATA, MN**

Task 1 – Project Management (\$12,467)

Project management will be performed throughout the course of the project. The following subtasks are included as part of Project Management:

- 1.1 Attend project update meetings with City staff. This will include developing the agenda, preparing handouts and graphics as necessary, and attending the meetings.
- 1.2 Attend and lead open house meetings with City staff and neighborhood residents and prepare exhibits and meeting documents. This will include Landscape Architecture support such as developing graphics of plans, typical sections, and specifications.
- 1.3 Attend Parks and Trails Board meetings with City staff, the Board, and neighborhood residents and prepare exhibits and meeting documents. This will include Landscape Architecture support such as developing graphics of plans, typical sections, and specifications.
- 1.4 Work with project team to coordinate project deliverables, schedule, and budget.

Deliverables: Five (5) meetings with City to coordinate and discuss options, three (2) Open House meetings and graphics, five (5) Parks and Trails Board or Council Workshops meetings to coordinate and discuss design options.

Task 2 – Klapprich Park Site Improvements – Preliminary Design (\$15,563)

Task 2 includes the preliminary design for improvements to Klapprich Park such as installing a new trail and grading for ball fields, future playground areas, and a future parking lot expansion. Options and costs for a permanent, underground cooling system for the skating area will be explored as part of this task of the project. This project will also include investigating local drainage issues, replacing existing drain tile, and minor storm sewer work.

- 2.1 This task consists of developing draft construction plans for all recommended grading work, trail installation, and storm improvements.
- 2.2 Landscape Architecture support including developing preliminary plans and associated details for proposed park improvements.
- 2.3 Provide concept plans and cost estimates for the permanent, underground cooling system for the skating area.

Deliverables: Draft Plans, Concept Plans and Cost Estimates for the skating cooling system.

Preliminary plans for the project are anticipated to include a cover sheet, SEQ, details, trail and storm sewer plans, grading plans, landscape plans, and cross sections. In addition, a preliminary cost estimate will be developed to verify consistency between the proposed improvements and the City's budget.

Subconsultant Work for Warming House Improvements (\$8,930 + Optional \$3,960)

WSB will work with Hagen, Christensen & McLwain Architects to prepare a Conceptual Design Report for improvements to the warming house and possible expansion of the warming house at Klapprich Park. The following subtasks are included:

- S.1 Attend project meetings with City staff, Parks and Trails Board, and residents. This will include developing the agenda, preparing handouts and graphics as necessary, and attending the meetings
- S.2 Perform an audit and assessment of the existing building, the accessibility of the building, and its overall function.
- S.3 Prepare graphics and a Conceptual Design Report for the building improvements.
- S.4 Optional – Prepare rendered 3D model images of the conceptual design.

Deliverables: *Concept Designs and Images, High Level Cost Estimate, and all documents needed for a Conceptual Design Report, Option for a 3D model images of the concept design*

Task 3 – Klapprich Park Improvements – Final Design, Bidding, & Construction Services (\$24,672)

Task 3 includes preparing final design documents for improvements to Klapprich Park such trail installation and site grading for ball fields, future playground areas, and a future parking lot expansion. This project will also include the final design to address local drainage issues, replace existing drain tile, and install storm sewer.

- 3.1 This task consists of developing construction plans, specifications, and bidding documents for all recommended grading work, trail installation, and storm improvements.
- 3.2 Landscape Architecture support including developing plans and associated details for proposed park improvements. Attend up to two meetings during construction along with review of shop drawings provided by the contractor.
- 3.3 Provide construction staking and, if needed, construction administration.

Deliverables: *Final Plans, Specifications, Bid Documents, Bidding Support, and Construction Staking.*

Plans for the project are anticipated to include a cover sheet, SEQ, details, trail and storm sewer plans, grading plans, landscape plans, and cross sections. In addition, a cost estimate will be developed to verify consistency between the proposed improvements and the City's budget.

TOTAL ESTIMATED ENGINEERING FEE

The scope of services outlined in this proposal will be billed hourly, based on our current hourly rates. We are proposing to complete the tasks outlined above for the 2023 Klapprich Park Improvement Project for a not-to-exceed fee of \$61,632.00. If 3D renderings are desired for the warming house then an additional \$3,960 in fee is requested for a grand total amount of \$65,592.00.

TIME SCHEDULE

Based on current project schedule understanding, WSB proposes to prepare a draft construction plan set, specification and updated cost estimate for the city and agency review by mid-June of 2023. A complete set of bid documents will be completed by the end of December 2023 in preparation for bidding in January 2024, see attached project timeline.

Klapprich Park Calendar

January	February	March	April
	<ul style="list-style-type: none"> - Prepare WSB proposal 	<ul style="list-style-type: none"> - Review updated WSB proposal at March 15 P&T Board meeting - Approve WSB proposal on March 21 City Council meeting 	<ul style="list-style-type: none"> - Introductory meeting between WSB and P&T Board (April 19) - Begin preliminary design
May	June	July	August
<ul style="list-style-type: none"> - Review preliminary design with P&T Board (May 17) - Prepare for first Open House 	<ul style="list-style-type: none"> - Refine preliminary design based on P&T Board comments <ul style="list-style-type: none"> - Have approximate cost estimates - First Open House <ul style="list-style-type: none"> - Community reacts to draft preliminary design 	<ul style="list-style-type: none"> - Refine preliminary design based on P&T Board and community comments - Review design with P&T Board (July 19) 	<ul style="list-style-type: none"> - Council approval of preliminary design (August 8 or 22) - Begin final design
September	October	November	December
<ul style="list-style-type: none"> - Continue final design plans 	<ul style="list-style-type: none"> - Review final design plans with P&T Board (October 18) <ul style="list-style-type: none"> - Refined cost estimating - Final Open House in October or November 	<ul style="list-style-type: none"> - Make any additional refinements 	<ul style="list-style-type: none"> - Bring final design/construction docs/bidding docs to P&T Board for final recommendation (December 20)
January 2024	Summer - 2024		
<ul style="list-style-type: none"> - Council approves project to go out to bid (meeting date TBD) 	<ul style="list-style-type: none"> - Construction begins 		



2023 Klapprich Park Improvement Project City of Wayzata, MN

Task	Description	Estimated Hours						Total Hours	Cost
		Brad Reifsteck Sr Project Manager	Paul Kyle Project Engineer	Robert Slipka Landscape Architect	Zach Houborg LA Support	Kelsey Gelhar Project Engineer	Survey Crew		
1	Project Management								
	A. Management	5		10		4		19	\$ 3,173.00
	B. Staff Meetings	6		8	8	6		28	\$ 4,112.00
	C. QA/QC	8	6	10				24	\$ 4,182.00
	Subtotal Task 1	19	6	28	8	10		71	\$ 11,467.00
2	Preliminary Site Design								
	A. Park Topographic Survey						4	4	\$ 884.00
	B. Trail Centerline/Profile	2		1	2	2		7	\$ 1,029.00
	C. Trail Corridor/Grading Limits			2	2	2		6	\$ 804.00
	D. Skating Area Cooling Concept & Cost			20	50			70	\$ 8,300.00
	E. Site Base			2	6	2		10	\$ 1,204.00
	F. Removals			1	4			5	\$ 565.00
	G. Storm Sewer				4	2		6	\$ 674.00
	H. Quantities	2		1	6	2		11	\$ 1,429.00
	I. Private Utility coordination				4	2		6	\$ 674.00
	Subtotal	4		27	78	12	4	125	\$ 15,563.00
3.1	Final Design/Plan Preparation								
	A. Plan Preparation								
	i. Title sheet & Construction Details			2	2			4	\$ 530.00
	ii. SEQ			1	4	2		7	\$ 839.00
	iii. Removals			1	8	2		11	\$ 1,239.00
	iv. Construction Plan/Profile			2	28	10		40	\$ 4,500.00
	v. Storm Sewer Plan				8	2		10	\$ 1,074.00
	vi. Restoration/turf establishment plan			1	12	2		15	\$ 1,639.00
	vii. Cross Sections			3	12	2		17	\$ 1,969.00
									\$ -
	B. Quantity Takeoff	2		1	8	4		15	\$ 1,903.00
	Subtotal	2		11	82	24		119	\$ 13,693.00
3.2	Project Manual	2		6	4	8	4	24	\$ 3,292.00
3.3	Bidding Services	2		1		2	2	7	\$ 1,037.00
3.4	Construction Services								
	A. Construction Administration/Meetings	4		4	2			10	\$ 1,640.00
	B. Survey Staking						12	12	\$ 2,652.00
	C. Record Drawings				12	2	4	18	\$ 2,358.00
	Subtotal	4		4	14	2	16	40	\$ 6,650.00
	Subtotal Task 3 - Final Design/Bidding/Construction Services	10		22	100	36	16	190	\$ 24,672.00
Total Hours		33	6	77	186	58	20	386	
Hourly Rates		195.00	162.00	165.00	100.00	137.00	221.00	104.00	
Total Direct Labor Costs		\$6,435.00	\$972.00	\$12,705.00	\$18,600.00	\$7,946.00	\$4,420.00	\$624.00	\$51,702.00
Reimbursable Expenses (Open House)									\$ 1,000.00
Subconsultant Fee									\$ 8,930.00
Subconsultant Fee - Optional 3D Renderings									\$ 3,960.00
TOTAL PROPOSED FEE									\$65,592.00



HAGEN, CHRISTENSEN & MCILWAIN
ARCHITECTS

February 27, 2023

City of Wayzata Klapprich Park Study
C/O Robert Slipka (WSB)

Re: **City of Wayzata
Klapprich Park Study**

Dear Bob:

We thank you for the opportunity to support WSB on this exciting opportunity with the City of Wayzata. HCM has extensive experience with Parks and Recreation work of all kinds with over 120 individual structures completed in the last 20 years, along with dozens of studies, audits, assessments, and planning efforts. We appreciate our working relationship with WSB and look forward to working with your team and the City of Wayzata.

Project Understanding

HCM proposes to provide the following:

1. Programming meeting to review concept and high level City needs and wants related to renovation and expansion of the existing building.
2. Site and project area review.
3. Audit and Assessment of existing building, accessibility, etc.
4. Bubble / block plan concepts (2 or 3 options).
5. Meeting with Owner and WSB to review options along with image / mood boards.
6. Update and enhance preferred option to a conceptual level.
7. Meeting with Owner and WSB to confirm concept design and preliminary image boards.
8. Update and compiled document for review with Owner and WSB.
9. Prepare high level estimate of probable cost.
10. Compile all documentation into a Conceptual Design Report

Proposed Fees

Part 1: Programming and Conceptual Design:

Architectural	\$ 8,580
Estimated reimbursable expenses	\$ 350
Total	\$8,930.00

Optional Service: rendered 3D model images of concept **\$3,960.00**

Exclusions – this is a preliminary Conceptual Design study only. No SD, DD, CD or CA documents is included. No applications, permit reviews, or meetings with AHJ are proposed.

Additional Services can be provided on an hourly basis depending on staff level at your request. Expenses such as required mileage, prints, copies, long distance calls, faxes, etc. will be billed at 1.0 times costs.

Thank you for your consideration of this request. Please give us a call (612-904-1332) if there are any questions regarding this proposal.

Sincerely,

Matt

Matthew D Lysne, AIA, NCARB

Acceptance

If this proposal meets with your approval, please indicate your authorization to proceed by signing the ACCEPTED BY and returning a copy to us. Should this proposal not be accepted within 30 days from the date of proposal or should the scope of the project or services vary from the stated assumptions, **Hagen, Christensen & McIlwain Architects** reserves the right to review and update this proposal as necessary.

ACCEPTED BY: _____

DATE: _____



City of Wayzata Parks and Trail Board Agenda Report

MEETING DATE: March 15, 2023	AGENDA ITEM: 6.d
TITLE: Recommend Bell Courts Tennis Courts Reconstruction Option	
PROPOSED MOTION: Recommend Approval of a Bell Courts Tennis Court Reconstruction with Dedicated Pickleball Option	
PREPARED BY: Nick Kieser, Parks Planner	
REVIEWED BY: Mike Kelly, City Engineer/Director of Public Works	

ACTION REQUESTED:

Consider approval of one of the options shown that will incorporate dedicated pickleball at Bell Courts.

FINANCIAL OR BUDGET CONSIDERATION:

The total budgeted cost for this project listed in the CIP is \$235,400.

BACKGROUND:

On February 7, 2023, the City Council approved a proposal by WSB to work on the design development, construction documents, and bidding process for Bell Courts reconstruction. The first phase of the project is to recommend approval of a specific option that incorporates dedicated pickleball so WSB can move forward with design development.

At the February 15 Board meeting, the Board discussed the four concepts that WSB provided. Two of those concepts were preferred by the Board. Staff received additional information from WSB that one of the preferred concepts could potentially negatively impact the tree to the west of the bocce ball courts while preserving both bocce ball courts, so staff is moving forward with the other concept plan. The updated preferred concept is attached to the packet for additional review. An Open House has been scheduled for March 23 to discuss the preferred reconstruction option for Bell Courts.

ATTACHMENTS:

1. Bell Courts Preferred Concept

**PREFERRED CONCEPT:
4 COURTS WITH
TENNIS/PICKLEBALL
DIVIDER FENCING**



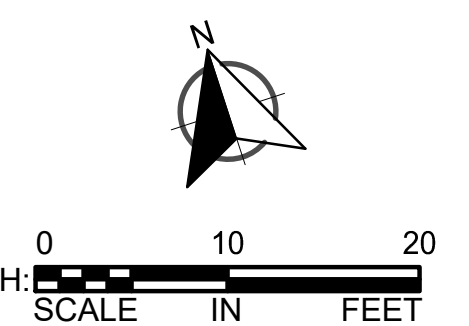
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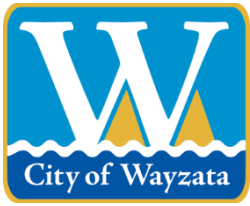


COURT IMPROVEMENT PROJECT
CITY OF WAYZATA, MN

PICKLEBALL
COURTS -
PREFERRED
CONCEPT

FEBRUARY 22, 2023





City of Wayzata Parks and Trail Board Agenda Report

MEETING DATE: March 15, 2023	AGENDA ITEM: 7.a
TITLE: CIP Discussion	
PROPOSED MOTION: N/A	
PREPARED BY: Nick Kieser, Parks Planner	
REVIEWED BY: Mike Kelly, City Engineer/Director of Public Works	

ACTION REQUESTED:

N/A

FINANCIAL OR BUDGET CONSIDERATION:

N/A

BACKGROUND:

The Board can review the Parks and Trails CIP to discuss upcoming projects and any future changes to note for the next CIP review. The 2023 CIP has been approved by the City Council so the Board can discuss priorities for 2023 and any changes to the future years for the next review period.

ATTACHMENTS:

1. Parks and Trails CIP Descriptions_12-15-2022
2. 2023-2032 CIP_12-15-22

Parks and Trails CIP Descriptions

2023

- ❖ **Big Woods Addition of Natural Surface Trail (\$3,000)**
 - Place a natural surface, such as mulch, on the trail at Big Woods.
- ❖ **Little Woods Improvements (\$5,000)**
 - Potential improvements to the area termed Little Woods. Improvements could include; trail improvements, benches, adirondack chairs, landscaping, stairs, entrance on south side, etc.
- ❖ **Locust Hills Park – Identify Future Needs (\$8,300)**
 - Future improvements could be made to the public area at 540 Bushaway Road. A plan can be created that will enhance the public area which could include; trail improvements, viewing structure improvements, landscaping, etc.
- ❖ **Tennis Court and Pickleball Design Development and Construction Documents (\$10,500)**
 - A Professional Services Agreement will need to be put in place for a consultant to put together construction documents for a configuration that is recommended by the P&T Board and approved by Council to be able to go out to bid for the Bell Courts and Wayzata Middle School courts.
- ❖ **City Hall Addition of Gate and Path (\$11,800)**
 - Review options, create construction plans, and potential construction of a path and gate along the east side of the library to make another connection between the Children’s Garden and the City Hall Park.
- ❖ **Wrought Iron Fence Maintenance – Heritage Park (\$19,400)**
 - Normal review and potential maintenance of the iron fence at Heritage Park.
- ❖ **Wrought Iron Fence Maintenance – Post Office Park (\$27,600)**
 - Normal review and potential maintenance of the iron fence at Post Office Park.
- ❖ **Misc. Improvements (Beach/Shaver/Klapprich/Bell/Little Beach/Margaret) (\$42,000)**
 - Miscellaneous Parks and Trails items that come up throughout the year such as; printing, new chairs, JJ Hill Days booth fees, brochure holders, skate aids, fire pits, etc.
- ❖ **Wayfinding Signage Study (\$54,100)**
 - A study that will review all the existing signage in the city and recommend changes or incorporate new signage throughout the city. Signage that would be included in this study could include; park signage, wayfinding signage, directional signage, gateway signage, downtown/Panoway signage, and street signage.

- ❖ **Planting, Removal, and Management of City Trees (including EAB management) (\$84,500)**
 - Continued maintenance of City trees located in the park system, right-of-way, or in other City-owned properties that need maintenance, removal, new plantings, EAB management, etc.

- ❖ **Klapprich Park Design Development and Construction Documents (\$105,000)**
 - A Professional Services Agreement will need to be put in place for a consultant to put together design and construction documents for the items described in the Parks and Trails Master Plan for Klapprich Park. Items include; drainage improvements, playground update, tennis court/pickleball reconstruction, sidewalk updates, parking lot reconfiguration, warming house/tennis court structure updates, etc.

- ❖ **Reconstruction of Bell Tennis Court (every 20 to 25 years) (\$235,400)**
 - Reconstruction of the Bell Tennis Courts including pickleball courts with the recommendation from the P&T Board and approval by the City Council. Create an ADA accessible route to the courts.

- ❖ **Reconstruction of Wayzata Middle School Tennis Courts (every 20 to 25 years) (\$235,400)**
 - Reconstruction of four doubles tennis courts at the Wayzata Middle School.

2024

- ❖ **Big Woods Addition of Park Sign and Donor Recognition Stones (\$17,900)**
 - Construct a new park sign at the entrance of Big Woods (could come out of the wayfinding study) and the inclusion of donor recognition stones for stakeholders that donated or helped with the Big Woods project.

- ❖ **Misc. Improvements (Beach/Shaver/Klapprich/Bell/Little Beach/Margaret) (\$42,400)**
 - Miscellaneous Parks and Trails items that come up throughout the year such as; printing, new chairs, JJ Hill Days booth fees, brochure holders, skate aids, fire pits, etc.

- ❖ **Wayfinding Signs – Park Signage (\$49,200)**
 - Construct the park signage that was determined through the wayfinding signage study. Each park should get a sign installed at the park.

- ❖ **Nature Feasibility Study (\$53,000)**
 - A Professional Services Agreement will need to be put in place for a consultant to conduct a nature feasibility study. The study will be to determine if the Nature Center can be developed in a way to preserve the existing elements while allowing public access to the area. The study should also determine how to enhance and improve the natural quality of the area.

- ❖ **Planting, Removal, and Management of City Trees (including EAB management) (\$84,900)**

- Continued maintenance of City trees located in the park system, right-of-way, or in other City-owned properties that need maintenance, removal, new plantings, EAB management, etc.
- ❖ **Shaver Park Design Development and Construction Documents (\$106,100)**
 - A Professional Services Agreement will need to be put in place for a consultant to put together design and construction documents for the items described in the Parks and Trails Master Plan for Shaver Park. Items include; drainage improvements, art/hammock poles, volleyball court updates, expanded concession building, sidewalk updates, reconfigured parking, updated picnic area, shade structure, fire pits, etc.
- ❖ **Wayfinding Signage Installation (\$262,300)**
 - Construct the additional signage that came out of the wayfinding study across the city.
- ❖ **Klapprich Park Improvements – Playground, Nature Play, Trails, Bocce, Drainage, Crossing/Parking (\$992,900)**
 - Construct the items that were determined in the design development and construction document process of Klapprich Park. Items could include; drainage improvements, playground update, sidewalk updates, parking lot reconfiguration, warming house/tennis court structure updates, etc.

2025

- ❖ **Wrought Iron Fence Maintenance – Children’s Garden (\$16,300)**
 - Normal review and potential maintenance of the iron fence at Heritage Park.
- ❖ **Planting, Removal, and Management of City Trees (including EAB management) (\$87,400)**
 - Continued maintenance of City trees located in the park system, right-of-way, or in other City-owned properties that need maintenance, removal, new plantings, EAB management, etc.
- ❖ **Beach and Shaver Park Improvements – Shade Structure, Hammock/Art Poles, Picnic Plaza, Parking Lot, Volleyball Courts, Park Building Renovation, Fire Place (\$527,000)**
 - Construct the items that were determined in the design development and construction document process of Shaver Park. Items could include; drainage improvements, art/hammock poles, volleyball court updates, expanded concession building, sidewalk updates, reconfigured parking, updated picnic area, shade structure, fire pits, etc.
- ❖ **Platform Tennis Paddle Ball Courts (\$546,400)**
 - Construct two platform tennis courts at a location determined by the Parks and Trails Board and City Council.

Parks and Trails Improvement Fund #404
Parks and Trails Improvement Fund
Fund #404

CAPITAL PROJECT SUMMARY

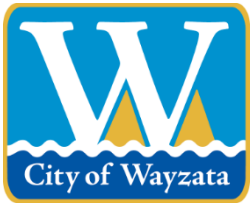
Estimated Cost (with Inflation)

Project Year	Project	Current Cost	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032	Other Funding Source	Other Funding Source Amount
2022	Little Beach Access improvements - Part 1	2,000	2,000	-	-	-	-	-	-	-	-	-	-	-	-
2022	Prairie Maint. of City Hall, Mill St. & Road Masters Areas	5,400	5,400	-	-	-	-	-	-	-	-	-	-	-	-
2022	Margaret Park and misc. Signs, trees, furniture	6,000	6,000	-	-	-	-	-	-	-	-	-	-	-	-
2022	Marina Maintenance / Minor Repairs / Landscaping	10,600	10,600	-	-	-	-	-	-	-	-	-	-	-	-
2022	Transient Boat Slips-In & Out Yearly	11,800	11,800	-	-	-	-	-	-	-	-	-	-	-	-
2022	Dredging-Channel	15,500	15,500	-	-	-	-	-	-	-	-	-	-	-	-
2022	Planting, Removal, & Maintenance of City Trees (EAB Management)	80,500	80,500	-	-	-	-	-	-	-	-	-	-	-	-
2023	Big Woods Addition of natural surface trail	2,900	-	3,000	-	-	-	-	-	-	-	-	-	-	-
2023	Little Woods Improvements	4,750	-	5,000	-	-	-	-	-	-	-	-	-	-	-
2023	Locust Hills Park-Identify Future Needs	7,900	-	8,300	-	-	-	-	-	-	-	-	-	-	-
2023	Tennis Court and Pickleball Design Development and Construction Documents	10,000	-	10,500	-	-	-	-	-	-	-	-	-	-	-
2023	City Hall Addition of gate and path	11,200	-	11,800	-	-	-	-	-	-	-	-	-	-	-
2023	Transient Boat Slips-In & Out Yearly	11,800	-	12,400	-	-	-	-	-	-	-	-	-	-	-
2023	Wrought iron fence maintenance - Heritage Park	18,500	-	19,400	-	-	-	-	-	-	-	-	-	-	-
2023	Wrought iron fence maintenance - Post Office Park	26,300	-	27,600	-	-	-	-	-	-	-	-	-	-	-
2023	Misc. Improvements (Beach/Shaver/Klapprich/Bell/Little Beach/Margaret)	40,000	-	42,000	-	-	-	-	-	-	-	-	-	-	-
2023	Wayfinding Signage Study	51,500	-	54,100	-	-	-	-	-	-	-	-	-	-	-
2023	Planting, Removal, & Management of City Trees (includes EAB Management)	80,500	-	84,500	-	-	-	-	-	-	-	-	-	-	-
2023	Klapprich Park Design Development and Construction Documents	100,000	-	105,000	-	-	-	-	-	-	-	-	-	-	-
2023	Reconstruction of Bell Tennis Court	224,200	-	235,400	-	-	-	-	-	-	-	-	-	-	-
2023	Reconstruction of Wayzata Middle School Tennis Courts	224,200	-	235,400	-	-	-	-	-	-	-	-	-	Miscellaneous	117,700
2024	Big Woods Addition of park sign + donor recognition stones	16,900	-	-	17,900	-	-	-	-	-	-	-	-	-	-
2024	Misc. Improvements (Beach/Shaver/Klapprich/Bell/Little Beach/Margaret)	40,000	-	-	42,400	-	-	-	-	-	-	-	-	-	-
2024	Wayfinding Signs - Park Signage	46,400	-	-	49,200	-	-	-	-	-	-	-	-	-	-
2024	Nature Feasibility study	50,000	-	-	53,000	-	-	-	-	-	-	-	-	-	-
2024	Planting, Removal, & Management of City Trees (includes EAB Management)	80,000	-	-	84,900	-	-	-	-	-	-	-	-	-	-
2024	Shaver Park Design Development and Construction Documents	100,000	-	-	106,100	-	-	-	-	-	-	-	-	-	-
2024	Wayfinding Signage Installation	247,200	-	-	262,300	-	-	-	-	-	-	-	-	TIF	262,300
2024	Klapprich Park Improvements - Playground, Nature Play, trails, bocce, drainage, crossing/parking	935,900	-	-	992,900	-	-	-	-	-	-	-	-	-	-
2025	Wrought iron fence maintenance - Children's Garden	14,900	-	-	-	16,300	-	-	-	-	-	-	-	-	-
2025	Planting, Removal, & Management of City Trees (includes EAB Management)	80,000	-	-	-	87,400	-	-	-	-	-	-	-	-	-
2025	Beach+Shaver Park Improvements: Shade structure, hammock/art poles, picnic plaza, parking lot, volleyball courts, park building renovation, fire place	482,300	-	-	-	527,000	-	-	-	-	-	-	-	-	-
2025	Platform Tennis Paddle Ball Courts (2)	500,000	-	-	-	546,400	-	-	-	-	-	-	-	Miscellaneous	417,650
2026	Heritage Addition of lounge seating	2,800	-	-	-	-	3,200	-	-	-	-	-	-	-	-
2026	Heritage Addition of picnic/game area	5,700	-	-	-	-	6,400	-	-	-	-	-	-	-	-
2026	Eastman Ln Addition of interpretive signage	8,400	-	-	-	-	9,500	-	-	-	-	-	-	-	-
2026	Heritage Addition of tables and chairs (4)	16,500	-	-	-	-	18,600	-	-	-	-	-	-	-	-
2026	Planting, Removal, & Management of City Trees (includes EAB Management)	80,000	-	-	-	-	90,000	-	-	-	-	-	-	-	-
2027	Planting, Removal, & Management of City Trees (includes EAB Management)	80,000	-	-	-	-	-	92,700	-	-	-	-	-	-	-
2027	Nature Center Improvements - (park & interpretive signs, parking, clearing, tower, restoration areas, path, boardwalk)	540,000	-	-	-	-	-	626,000	-	-	-	-	-	-	-
2028	City Hall Addition of game cart	3,900	-	-	-	-	-	-	4,700	-	-	-	-	-	-
2028	City Hall Renovation of lighting	61,500	-	-	-	-	-	-	73,400	-	-	-	-	-	-
2028	Planting, Removal, & Management of City Trees (includes EAB Management)	80,000	-	-	-	-	-	-	95,500	-	-	-	-	-	-
2029	Klapp+Bell Restriping and resurfacing of (4) pickleball (includes expansion of courts)	42,400	-	-	-	-	-	-	-	52,100	-	-	-	-	-
2029	Planting, Removal, & Management of City Trees (includes EAB Management)	80,000	-	-	-	-	-	-	-	98,400	-	-	-	-	-
2029	Eastman Ln Addition of trail and boardwalk	168,700	-	-	-	-	-	-	-	207,500	-	-	-	-	-
2030	Community Garden Fencing	10,300	-	-	-	-	-	-	-	-	13,000	-	-	-	-
2030	Community Gardens Initial Install	41,200	-	-	-	-	-	-	-	-	52,200	-	-	-	-
2030	Planting, Removal, & Management of City Trees (includes EAB Management)	80,000	-	-	-	-	-	-	-	-	101,300	-	-	-	-
2031	Resurface Wayzata Middle School Tennis Courts (includes replacement of net posts)	41,800	-	-	-	-	-	-	-	-	-	54,500	-	-	-
2031	Planting, Removal, & Management of City Trees (includes EAB Management)	80,000	-	-	-	-	-	-	-	-	-	104,400	-	-	-
2032	Planting, Removal, & Management of City Trees (includes EAB Management)	80,000	-	-	-	-	-	-	-	-	-	-	107,500	-	-
		\$ 5,042,350	\$ 131,800	\$ 854,400	\$ 1,608,700	\$ 1,177,100	\$ 127,700	\$ 718,700	\$ 173,600	\$ 358,000	\$ 166,500	\$ 158,900	\$ 107,500	\$	\$ 849,150

Parks and Trails Improvement Fund #404

PROJECTED CASH FLOWS

	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032
REVENUES											
Investment earnings	15,267	19,708	14,141	1,936	-	-	-	-	-	-	-
Charges for services	227,482	12,231	12,598	12,976	13,365	13,766	14,179	14,605	15,043	15,494	15,959
Charges for services - Tower Rental		33,000	33,990	35,010	36,060	37,142	38,256	39,404	40,586	41,803	43,058
Park Dedication	313,173	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000
Beach Stand Earnings	5,000	5,000	5,150	5,305	5,464	5,628	5,796	5,970	6,149	6,334	6,524
Tree Removal/Replacement	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000
Donations	5,000										
Misc. Revenues											
TOTAL REVENUES	575,922	129,940	125,879	115,226	114,889	116,536	118,232	119,979	121,778	123,631	125,540
EXPENDITURES											
Capital Outlay	131,800	854,400	1,608,700	1,177,100	127,700	718,700	173,600	358,000	166,500	158,900	107,500
Debt Service											
Principal	-	-	-	-	-	-	-	-	-	-	-
Interest	-	-	-	-	-	-	-	-	-	-	-
TOTAL EXPENDITURES	131,800	854,400	1,608,700	1,177,100	127,700	718,700	173,600	358,000	166,500	158,900	107,500
EXCESS (DEFICIENCY) OF REVENUES OVER (UNDER) EXPENDITURES	444,122	(724,460)	(1,482,821)	(1,061,874)	(12,811)	(602,164)	(55,368)	(238,021)	(44,722)	(35,269)	18,040
OTHER FINANCING (USES) AND SOURCES											
Developer funding revenue	-	-	-	-	-	-	-	-	-	-	-
Other project funding revenue	-	117,700	-	417,650	-	-	-	-	-	-	-
Other project funding revenue - TIF	-	-	262,300	-	-	-	-	-	-	-	-
Transfer - 2009 Street and Big Woods Bond Issuance excess		50,000									
Transfer - Excess Revenues											
Transfer - General Fund	-	-	-	-	-	-	-	40,000	90,000	90,000	90,000
Transfer - Marina Fund											
Transfer Out - General Fund	-	-	-	-	-	-	-	-	-	-	-
TOTAL OTHER FINANCING SOURCES (USES)	-	167,700	262,300	417,650	-	-	-	40,000	90,000	90,000	90,000
NET CHANGE IN FUND BALANCES	444,122	(556,760)	(1,220,521)	(644,224)	(12,811)	(602,164)	(55,368)	(198,021)	45,278	54,731	108,040
FUND BALANCES, JANUARY 1	\$ 1,526,715	\$ 1,970,838	\$ 1,414,077	\$ 193,556	\$ (450,668)	\$ (463,479)	\$ (1,065,643)	\$ (1,121,011)	\$ (1,319,033)	\$ (1,273,755)	\$ (1,219,023)
FUND BALANCES, DECEMBER 31	\$ 1,970,838	\$ 1,414,077	\$ 193,556	\$ (450,668)	\$ (463,479)	\$ (1,065,643)	\$ (1,121,011)	\$ (1,319,033)	\$ (1,273,755)	\$ (1,219,023)	\$ (1,110,983)



**City of Wayzata
Parks and Trail Board
Agenda Report**

MEETING DATE: March 15, 2023	AGENDA ITEM: 8.a
TITLE: Communications Recap	
PROPOSED MOTION: N/A	
PREPARED BY: Nick Kieser, Parks Planner	
REVIEWED BY: Mike Kelly, City Engineer/Director of Public Works	

ACTION REQUESTED:

N/A

FINANCIAL OR BUDGET CONSIDERATION:

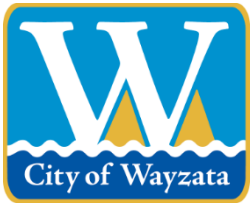
N/A

BACKGROUND:

The Board can discuss anything that needs to be passed through City channels in the near future.

ATTACHMENTS:

None



**City of Wayzata
Parks and Trail Board
Agenda Report**

MEETING DATE: March 15, 2023	AGENDA ITEM: 8.b
TITLE: Staff Updates	
PROPOSED MOTION: N/A	
PREPARED BY: Nick Kieser, Parks Planner	
REVIEWED BY: Mike Kelly, City Engineer/Director of Public Works	

ACTION REQUESTED:

N/A

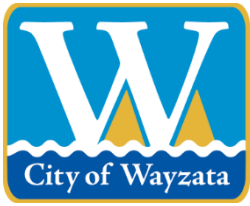
FINANCIAL OR BUDGET CONSIDERATION:

N/A

BACKGROUND:

ATTACHMENTS:

None



City of Wayzata Parks and Trail Board Agenda Report

MEETING DATE: March 15, 2023	AGENDA ITEM: 9.a
TITLE: Next Meeting - April 19	
PROPOSED MOTION:	
PREPARED BY: Nick Kieser, Parks Planner	
REVIEWED BY: Mike Kelly, City Engineer/Director of Public Works	

ACTION REQUESTED:

FINANCIAL OR BUDGET CONSIDERATION:

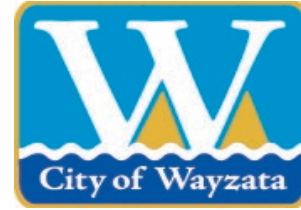
BACKGROUND:

The next Parks and Trails Board Meeting is scheduled for April 19. The 2023 City Calendar is attached to review the Parks and Trails meeting dates in 2023.

ATTACHMENTS:

1. Wayzata Calendar 2023

City of Wayzata 2023 Meeting Calendar



January 2023						
S	M	T	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

February 2023						
S	M	T	W	Th	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28				

March 2023						
S	M	T	W	Th	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

April 2023						
S	M	T	W	Th	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

May 2023						
S	M	T	W	Th	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

June 2023						
S	M	T	W	Th	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

July 2023						
S	M	T	W	Th	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

August 2023						
S	M	T	W	Th	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

September 2023						
S	M	T	W	Th	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

October 2023						
S	M	T	W	Th	F	S
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8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

November 2023						
S	M	T	W	Th	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

December 2023						
S	M	T	W	Th	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

- Energy & Environment 5:00 PM
- Planning Commission - 6:30 PM
- City Council - 7:00 PM
- Wayzata School Board
- Lake Minnetonka Conservation District (LMCD)
- Heritage Preservation Board (HPB) - 5:00 PM
- Housing & Redevelopment Authority (HRA) - 7:30 AM
- Parks & Trails Board - 6:30 PM
- Charter Commission - 9:00 AM
- Elections (see below)
- Night to Unite

Meeting dates and times are subject to change. Dates can be confirmed by calling City Hall.

Holiday Observed
City Offices Closed

Revised
9/21/2022